

**LINDEN FREE PUBLIC LIBRARY  
31 EAST HENRY STREET  
LINDEN, NEW JERSEY  
BOARD MEETING  
BERNICE BEDRICK ROOM  
MARCH 12th, 2018**

**OPEN PUBLIC MEETINGS LAW**

The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall, and in the Library.

**FLAG SALUTE**

**ROLL CALL**

***PRESENT:***

Mayor Derek Armstead (Entered at 6:55)

Joan A. Konrad

Dorota Kotowski

Marianthe Manganello

Mary Joan Renna

Robert Sadowski

Marilyn Coplan, President

***ALSO PRESENT:***

Dennis Purves  
Luray Rusnock  
James McCarthy, Esq.

**EXCUSED:** Robert Ayres  
Dr. Danny Robertozzi

**MINUTES**

On a motion by Mrs. Konrad, seconded by Mrs. Kotowski, the minutes passed.

**CORRESPONDENCE**

None

**TREASURER'S REPORT & FINANCE COMMITTEE**

Robert Ayres, Treasurer:

In the absence of Mr. Ayres, Mrs. Rusnock gave the report. She said that the 2018 budget approved last month wasn't balanced and wouldn't be able to be approved until it is.

She requested approval to authorize payment of bills for the period of February 6<sup>th</sup> through March 12<sup>th</sup>, 2018, in the amount of \$256,045.91 (general fund) and \$710.78 (building fund) for a grand total of \$256,756.69.

On a motion by Mrs. Pizzelli, seconded by Mrs. Kotowski, the treasurer's report was accepted.

Mrs. Manganello asked for clarification on some of the checks.

Mrs. Coplan introduced the new board member, Mary Joan Renna.

### **BUILDINGS AND GROUNDS**

Robert Sadowski, Chairperson:

No Report.

### **PERSONNEL COMMITTEE**

Joan Konrad, Chairperson:

Mrs. Konrad reported that the two librarians hired at the last meeting turned down the meeting so they are looking to hire Lyman Smith and Sarah Vogler as part-time librarians at \$27.89 an hour.

Mrs. Konrad made a motion to hire the two part-time librarians, and it was seconded by Mrs. Pizzelli. A roll call vote was taken and they were unanimously hired.

Mrs. Manganello said that the previous month they weren't given names or resumes of the people they were voting on to hire and appreciated that they were included this time.

Mrs. Konrad made a motion to hire Tatiana Echevarria as library page at \$8.44 an hour. The motion was seconded by Mrs. Kotowski. A roll call vote was taken and she was unanimously hired.

Mrs. Coplan said she would send out the committee list and asked Mrs. Manganello to chair the fundraising committee and for Mrs. Renna to also serve on it.

### **DIRECTOR'S REPORT**

From February 1<sup>st</sup> through March 8<sup>th</sup> there were 3,270 checkouts, 3041 check-ins, and 436 renewals. The meeting rooms were used 31 times in February and the computer lab was used once.

The board member list will be updated and sent out for the next meeting.

On February 23<sup>rd</sup> he attended the LUCC meeting held at the Linden Library. The annual reception is still scheduled to be held at the Clark Library but no date has been set.

Mr. McCarthy stated that if four or more board members meet it is a quorum and would need to be advertised as a public meeting.

### **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

None.

## **NEXT MEETING**

The next meeting scheduled for Monday, April 9th, 2018, at 6:30 pm in the Infineum Room, 31 E. Henry Street, Linden.

## **COMMENTS FROM THE PUBLIC**

Diane Wilverding said the minutes need to be updated on the website.

Elizabeth Piskorik asked for an update on contract negotiations. Mr. McCarthy said that they have the funding and will be able to meet and finalize the contract.

Carol Duffy clarified that there are two unions he will need to deal with.

Ms. Piskorik asked for another active shooter training.

Mr. Purves said that he can arrange that.

Mrs. Manganello asked about the new schedule.

Mr. Purves stated that once the new employees are ready to be on their own the schedule will be adjusted to add more nights and Saturdays.

Mrs. Renna asked about book donations.

Mr. Purves said that they could be brought now since there is a book sale next month.

Mrs. Beviano reported that the Friends of the Library had been asking local businesses to support programming and they are grateful for the support they've received.

She said that the book sale is coming up and if anyone wants to help set up to let her know.

She reported that the annual meeting is Saturday, April 7<sup>th</sup>.

Mrs. Manganello asked if board members are allowed to help fundraise.

Mrs. Beviano said it's fine as long as it's all done through the Friends group.

Mayor Armstead said that he's a friend of the library but sometimes he's late to events because as mayor he has a hectic schedule.

Dr. Berghammer brought up a policy giving guidelines for staff and board interactions.

### **ADJOURNMENT**

On a motion by Mrs. Konrad, seconded by Mrs. Pizzelli and passed, the meeting adjourned at 6:47 p.m.

Sincerely,

Joan A. Konrad  
Secretary