

**LINDEN FREE PUBLIC LIBRARY  
31 EAST HENRY STREET  
LINDEN, NEW JERSEY  
BOARD MEETING  
BERNICE BEDRICK ROOM  
FEBRUARY 5th, 2018**

**OPEN PUBLIC MEETINGS LAW**

The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall, and in the Library.

**FLAG SALUTE**

**ROLL CALL**

***PRESENT:***

Robert Ayres  
Dr. Marlena Berghammer  
Joan A. Konrad  
Dorota Kotowski  
Marianthe Manganello  
Doris Matey  
Maria Pizzelli  
Robert Sadowski

Marilyn Coplan, President

***ALSO PRESENT:***

Dennis Purves

Luray Rusnock

James McCarthy, Esq.

**EXCUSED:** Mayor Derek Armstead

Dr. Danny Robertozzi

Mrs. Coplan indicated they would need to go into executive session. On a motion by Mrs. Konrad, seconded by Robert Sadowski, the Board exited the meeting. On a motion by Mr. Ayres, seconded by Robert Sadowski, the Board entered executive session.

On a motion by Mrs. Konrad, seconded by Robert Sadowski, the Board returned to regular session.

**REORGANIZATION**

Mrs. Pizzelli recommended that the current slate of officers continue in their positions throughout 2018 as there are some new people on the Board who might not be ready to fill those positions yet.

Dr. Berghammer recommended leaving the Board as is for the next two or three months to give the new people some time for training so they can become officers.

Mrs. Manganello said that she would like to be on a committee but isn't ready to head one.

Mrs. Pizzelli nominated Mrs. Coplan as president, Mrs. Matey as first vice-president, Mrs. Kotowski as second vice-president, Mrs. Konrad as secretary, and Mr. Ayres as treasurer. Mr. Sadowski made the motion to accept the motion as is, and Mrs. Konrad seconded. Mrs. Coplan asked for a role call vote. All voted in favor except Dr. Berghammer.

Dr. Berghammer contested the election, stating that city workers shouldn't be on the board and shouldn't be officers.

Mr. Sadowski stated that the slate was voted on and that's the slate the Board should have.

Mr. McCarthy agreed with Mr. Sadowski.

## **MINUTES**

Mrs. Rusnock said the balances for Columbia Bank would need to be amended.

On a motion by Mrs. Konrad, seconded by Robert Sadowski, the minutes were approved.

## **CORRESPONDENCE**

None

## **TREASURER'S REPORT & FINANCE COMMITTEE**

Robert Ayres, Treasurer:

Mr. Ayres thanked Council President Alvarez for the extra money in the 2018 budget that will allow the library to offer more hours and services.

He introduced the 2018 budget.

He requested approval to authorize payment of bills for the period of January 8<sup>th</sup>, 2018 through February 5<sup>th</sup>, 2018, in the amount of \$51, 349.71 (general fund) and \$987.84 (building fund) for a grand total of \$52,337.55.

On a motion by Mrs. Kotowski, seconded by Mrs. Pizzelli, the treasurer's report was accepted.

### **PERSONNEL COMMITTEE**

Joan Konrad, Chairperson:

Mrs. Konrad reported that security guard Dale Wittmann resigned as of Tuesday, January 30<sup>th</sup>.

After interviews on Friday, February 2<sup>nd</sup>, Mrs. Konrad made the following recommendations:

Hire Amanda Vogel as part-time library assistant at \$15.26 per hour.

Hire Kashaun Glover as part-time maintenance worker at \$16.15 an hour.

Hire Dina Meky and Jennifer Berry as part-time librarians at \$27.89 an hour.

Making part-time library assistant Dawn Beviano full-time with no benefits at a future date to be determined.

Mrs. Konrad made the motion which was seconded by Mrs. Pizzelli. Mrs. Coplan asked for a role call vote, which was unanimously in favor of the hires.

### **BUILDINGS & GROUNDS**

No report.

## **FUND RAISING**

Doris Matey, Chairperson:

Mrs. Matey stated that the Friends membership renewal has been mailed out.

The Friends are seeking business sponsors for their programs.

They are looking for a restaurant fundraiser chairperson and will begin restaurant fundraisers again once one is found.

Friends vice-president Bryan Johnson is currently in the hospital.

They are asking for suggestions for the museum pass program.

She spoke of some upcoming programs sponsored by the Friends of the Library.

The book sale will be April 18<sup>th</sup> through the 21<sup>st</sup> and volunteers are needed.

The annual meeting will be held Saturday, April 7<sup>th</sup>.

## **POLICY**

No report.

## **DIRECTOR'S REPORT**

Director Dennis Purves reported on:

- (1) On January 5<sup>th</sup>, he attended the LUCC meeting held at the Clark Public Library. The annual reception will be held there at a date to be determined.

- (2) On January 26<sup>th</sup>, children's librarian Ginger Moore attended the YS-LUCC meeting held at the Clark Public Library.
- (3) He attended the Chamber of Commerce meeting held at the library on January 30<sup>th</sup>.
- (4) From January 3<sup>rd</sup> through January 31<sup>st</sup> there were 2,526 checkouts, 2468 check-ins, and 281 renewals. The meeting rooms were used 23 times in January and the computer lab was used twice. There were 100 new borrowers added in the month.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

Mr. Ayres made a motion to accept the proposed 2018 budget, and Mrs. Konrad seconded. The motion carried unanimously.

### **NEXT MEETING**

The next meeting scheduled for Monday, February 5th, 2018, at 6:30 pm in the Bernice Bedrick Room, 31 E. Henry Street, Linden.

### **COMMENTS FROM THE PUBLIC**

Diane Wilverding asked about the board meeting minutes on the website.

Mr. Purves said he's behind on that.

She stated that the board should be following the law about city workers not being on the board and the terms are supposed to be for two years and then rotate.

Mr. Sadowski asked if there would be a list of all board members.

Mr. Purves said that there would be one for the next meeting.

### **ADJOURNMENT**

On a motion by Mrs. Pizzelli, seconded by Mrs. Kotowski and passed, the meeting adjourned at 8:22 p.m.

Sincerely,

Joan A. Konrad  
Secretary