

**LINDEN FREE PUBLIC LIBRARY  
31 EAST HENRY STREET  
LINDEN, NEW JERSEY  
BOARD MEETING  
BERNICE BEDRICK ROOM  
JANUARY 8th, 2017**

**OPEN PUBLIC MEETINGS LAW**

The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall, and in the Library.

**FLAG SALUTE**

**ROLL CALL**

***PRESENT:***

Robert Ayres

Joan A. Konrad

Dorota Kotowski

Marianthe Manganello

Doris Matey

Robert Sadowski

Marilyn Coplan, President

***ALSO PRESENT:***

Dennis Purves  
Luray Rusnock  
James McCarthy, Esq.

**EXCUSED:** Mayor Derek Armstead

Maria Pizzelli  
Dr. Danny Robertozzi

**MINUTES**

Mrs. Rusnock said the amounts on the previous month's treasurer's report would need to be corrected. The general fund would be \$115,889.91 and the building fund would need to be \$2,217.82. On a motion by Mrs. Konrad, seconded by Mr. Ayres, the minutes passed.

Mrs. Coplan introduced the two new board members, Robert Sadowski and Marianthe Manganello, and the new board attorney, James McCarthy.

**APPOINTMENT OF LABOR RELATIONS REPRESENTATIVE  
FOR 2018**

On a motion by Mr. Ayres, seconded by Mr. Sadowski, Mrs. Coplan was appointed labor relations representative.

## **APPOINTMENT OF SUPLEE CLOONEY AS AUDITOR**

On a motion by Mrs. Konrad, seconded by Mr. Ayres, Suplee Clooney was appointed as auditor.

## **CORRESPONDENCE**

None

## **TREASURER'S REPORT & FINANCE COMMITTEE**

Robert Ayres, Treasurer:

Mr. Ayres reported that The City finally gave the promised \$125,000 for the 2017 budget. He also stated that The City has agreed to give just short of \$2,100,000 for 2018 which should allow them to negotiate with the staff for raises.

He requested approval to authorize payment of bills for the period of November 14<sup>th</sup>, 2017 through December 11<sup>th</sup>, 2017, in the amount of \$43,062.47 (general fund) and \$218.60 (building fund) for a grand total of \$43,281.07 , and from December 12<sup>th</sup>, 2017 through January 8<sup>th</sup>, 2017, in the amount of \$45,468.19 (general fund) and \$3867.34 (building fund), for a grand total of \$49,335.53.

On a motion by Mr. Ayres, seconded by Mrs. Kotowski, the treasurer's report was accepted.

## **PERSONNEL COMMITTEE**

Joan Konrad, Chairperson:

Mrs. Konrad reported that there was a personnel issue that would need to be discussed in executive session.

### **POLICY**

Dr. Berghammer, Chairperson:

No report.

### **BUILDINGS & GROUNDS**

No report.

### **FUND RAISING**

Doris Matey, Chairperson:

Mrs. Matey indicated that there was no report from the Friends of the Library president but reminded everyone that it's the library's 90<sup>th</sup> anniversary.

Mr. Purves indicated that there are movies sponsored by the Friends every Friday and there would be events throughout the year.

Mrs. Coplan asked if the annual meeting would be in March or April.

Mr. Purves said that it was April but wasn't sure of the exact date.

### **DIRECTOR'S REPORT**

Director Dennis Purves reported on:

- (1) On Tuesday, November 28<sup>th</sup>, librarian Jeffrey Wayne attended the New Jersey Career Connections workshop, held at Middlesex County College.
- (2) On Thursday, November 30<sup>th</sup>, librarian Jeffrey Wayne attended Success Sharing Workshop: Thriving in 2017 and beyond, and the Monmouth County Library.
- (3) On Friday, December 5<sup>th</sup>, he attended the LUCC meeting held at the Kenilworth Public Library. The annual reception will likely be held at the Clark Public Library.
- (4) The Suplee Clooney audit took place in December. The final report has not yet been received.
- (5) From November 8<sup>th</sup> through January 2<sup>nd</sup>, there were 4,883 checkouts, 5,981 check-ins, and 741 renewals. There were 108 borrowers added in November and 62 borrowers added in December. The meeting rooms were used 30 times in November and the computer lab was used three times. In December the meeting rooms were used 27 times and the computer lab was used once.
- (6) He reported that the heat wasn't working earlier in the day but maintenance worker Tony Czylek got it going again.

At 6:50 pm, Mrs. Coplan asked for a motion to go into executive session so that they can discuss personnel. Mrs. Konrad made the motion to close the meeting, and Mrs. Matey seconded it.

Mrs. Konrad made the motion to enter executive session, and Mr. Sadowski seconded it.

At 7:18 pm, Mr. Sadowski made the motion to come back out of executive session, and Mrs. Matey seconded it.

Mrs. Konrad asked for approval to promote library assistant Alea Fine to senior library assistant at \$28.96 an hour, effective immediately. Mrs.

Kotowski made a motion, seconded by Mr. Ayres. Mrs. Coplan asked for a roll call vote, which was unanimous, although Mrs. Matey stated that the promotion should have waited until the contract was approved and everyone got their raises.

Mrs. Coplan asked to dissolve the policy requiring the personnel committee to bring job candidates before the whole board for a second interview.

Mrs. Konrad made the motion, it was seconded by Mrs. Kotowski. Mrs. Coplan asked for a roll call vote, which was unanimous.

### **Establishing a Petty Cash Fund for 2018**

Mrs. Coplan asked for a motion. Mr. Sadowski made the motion which was seconded by Mrs. Konrad and passed.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

### **NEXT MEETING**

The next meeting scheduled for Monday, February 5th, 2018, at 6:30 pm in the Bernice Bedrick Room, 31 E. Henry Street, Linden.

## **COMMENTS FROM THE PUBLIC**

Diane Wilverding asked about how the state rule indicating that no city workers should be on the board.

Mr. Purves replied that he spoke to the State Library about this and that they said they would be satisfied if the city workers would be rotated off the board as their terms expired.

Mrs. Coplan welcomed the Mayor's wife, Danie Orelion, who said she looks forward to coming to future meetings.

Elizabeth Piskorik asked for clarification about the rescinded policy. Mr. Purves replied that potential new hires will no longer have to be brought before the board for a second interview.

## **ADJOURNMENT**

On a motion by Mr. Ayres, seconded by Mrs. Matey and passed, the meeting adjourned at 7:27 p.m.

Sincerely,

Joan A. Konrad  
Secretary