OPEN PUBLIC MEETINGS LAW

The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER, City Clerk, posted at City Hall, and in the Library.

FLAG SALUTE

ROLL CALL

PRESENT:
Robert Ayres
Joan A. Konrad
Dorota Kotowski
Marianthe Manganello
Doris Matey
Robert Sadowski

Marilyn Coplan, President
**ALSO PRESENT:**

Dennis Purves  
Luray Rusnock  
James McCarthy, Esq.

**EXCUSED:** Mayor Derek Armstead  
Maria Pizzelli  
Dr. Danny Robertozzi

**MINUTES**

Mrs. Rusnock said the amounts on the previous month’s treasurer’s report would need to be corrected. The general fund would be $115,889.91 and the building fund would need to be $2,217.82. On a motion by Mrs. Konrad, seconded by Mr. Ayres, the minutes passed.

Mrs. Coplan introduced the two new board members, Robert Sadowski and Marianthe Manganello, and the new board attorney, James McCarthy.

**APPOINTMENT OF LABOR RELATIONS REPRESENTATIVE FOR 2018**

On a motion by Mr. Ayres, seconded by Mr. Sadowski, Mrs. Coplan was appointed labor relations representative.
APPOINTMENT OF SUPLEE CLOONEY AS AUDITOR

On a motion by Mrs. Konrad, seconded by Mr. Ayres, Suplee Clooney was appointed as auditor.

CORRESPONDENCE

None

TREASURER’S REPORT & FINANCE COMMITTEE

Robert Ayres, Treasurer:

Mr. Ayres reported that The City finally gave the promised $125,000 for the 2017 budget. He also stated that The City has agreed to give just short of $2,100,000 for 2018 which should allow them to negotiate with the staff for raises.

He requested approval to authorize payment of bills for the period of November 14th, 2017 through December 11th, 2017, in the amount of $43,062.47 (general fund) and $218.60 (building fund) for a grand total of $43,281.07, and from December 12th, 2017 through January 8th, 2017, in the amount of $45,468.19 (general fund) and $3867.34 (building fund), for a grand total of $49,335.53.

On a motion by Mr. Ayres, seconded by Mrs. Kotowski, the treasurer’s report was accepted.

PERSONNEL COMMITTEE

Joan Konrad, Chairperson:
Mrs. Konrad reported that there was a personnel issue that would need to be discussed in executive session.

**POLICY**

Dr. Berghammer, Chairperson:

No report.

**BUILDINGS & GROUNDS**

No report.

**FUND RAISING**

Doris Matey, Chairperson:

Mrs. Matey indicated that there was no report from the Friends of the Library president but reminded everyone that it’s the library’s 90th anniversary.

Mr. Purves indicated that there are movies sponsored by the Friends every Friday and there would be events throughout the year.

Mrs. Coplan asked if the annual meeting would be in March or April.

Mr. Purves said that it was April but wasn’t sure of the exact rate.

**DIRECTOR’S REPORT**

Director Dennis Purves reported on:
(1) On Tuesday, November 28th, librarian Jeffrey Wayne attended the New Jersey Career Connections workshop, held at Middlesex County College.

(2) On Thursday, November 30th, librarian Jeffrey Wayne attended Success Sharing Workshop: Thriving in 2017 and beyond, and the Monmouth County Library.

(3) On Friday, December 5th, he attended the LUCC meeting held at the Kenilworth Public Library. The annual reception will likely be held at the Clark Public Library.

(4) The Suplee Clooney audit took place in December. The final report has not yet been received.

(5) From November 8th through January 2nd, there were 4,883 checkouts, 5,981 check-ins, and 741 renewals. There were 108 borrowers added in November and 62 borrowers added in December. The meeting rooms were used 30 times in November and the computer lab was used three times. In December the meeting rooms were used 27 times and the computer lab was used once.

(6) He reported that the heat wasn’t working earlier in the day but maintenance worker Tony Czylek got it going again.

At 6:50 pm, Mrs. Coplan asked for a motion to go into executive session so that they can discuss personnel. Mrs. Konrad made the motion to close the meeting, and Mrs. Matey seconded it.

Mrs. Konrad made the motion to enter executive session, and Mr. Sadowski seconded it.

At 7:18 pm, Mr. Sadowski made the motion to come back out of executive session, and Mrs. Matey seconded it.

Mrs. Konrad asked for approval to promote library assistant Alea Fine to senior library assistant at $28.96 an hour, effective immediately. Mrs.
Kotowski made a motion, seconded by Mr. Ayres. Mrs. Coplan asked for a roll call vote, which was unanimous, although Mrs. Matey stated that the promotion should have waited until the contract was approved and everyone got their raises.

Mrs. Coplan asked to dissolve the policy requiring the personnel committee to bring job candidates before the whole board for a second interview. Mrs. Konrad made the motion, it was seconded by Mrs. Kotowski. Mrs. Coplan asked for a roll call vote, which was unanimous.

**Establishing a Petty Cash Fund for 2018**

Mrs. Coplan asked for a motion. Mr. Sadowski made the motion which was seconded by Mrs. Konrad and passed.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**NEXT MEETING**

The next meeting scheduled for Monday, February 5th, 2018, at 6:30 pm in the Bernice Bedrick Room, 31 E. Henry Street, Linden.
COMMENTS FROM THE PUBLIC

Diane Wilverding asked about how the state rule indicating that no city workers should be on the board.

Mr. Purves replied that he spoke to the State Library about this and that they said they would be satisfied if the city workers would be rotated off the board as their terms expired.

Mrs. Coplan welcomed the Mayor’s wife, Danie Orelion, who said she looks forward to coming to future meetings.

Elizabeth Piskorik asked for clarification about the rescinded policy. Mr. Purves replied that potential new hires will no longer have to be brought before the board for a second interview.

ADJOURNMENT

On a motion by Mr. Ayres, seconded by Mrs. Matey and passed, the meeting adjourned at 7:27 p.m.

Sincerely,

Joan A. Konrad
Secretary