

**LINDEN FREE PUBLIC LIBRARY
31 EAST HENRY STREET
LINDEN, NEW JERSEY
BOARD MEETING
BERNICE BEDRICK ROOM
MAY 8TH, 2017**

OPEN PUBLIC MEETINGS LAW

The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall, and in the Library.

FLAG SALUTE

ROLL CALL

PRESENT:

Robert Ayres

Dr. Berghammer

Dorota Kotowski

Joan A. Konrad

Maria Pizzelli

Diane Wilverding

Marilyn Coplan, President

ALSO PRESENT:

Dennis Purves
Luray Rusnock

EXCUSED: Mayor Derek Armstead
Andrew Baron, Esq.

Doris Matey
Dr. Robertozzi

MINUTES

ON A MOTION BY DIANE WILVERDING, SECONDED BY JOAN KONRAD AND PASSED, APPROVING THE MINUTES OF THE PREVIOUS MEETING (APRIL 10, 2017) WITH TWO CORRECTIONS.

CORRESPONDENCE

President Coplan reported no correspondence had been received since the last meeting.

TREASURER'S REPORT & FINANCE COMMITTEE

Robert Ayres, Treasurer

- (1) Requesting approval to file the Treasurer's Report as prepared.
- (2) Requesting approval to authorize the payment of bills for the period of April 10th through May 8th in the amount of \$73110.01 (general fund) and \$1690.29 (building fund) for a grand total of \$74,800.30.

Mr. Ayres discussed the state of the budget and the question of whether there would be enough money to run the year. He commented that the contracts still hadn't been settled. Ms. Wilverding asked if this was an unusually high amount for bills paid and Mr. Ayres said some months are higher than others as bills come in.

A motion was made by Joan Konrad, seconded by Diane Wilverding and passed approving the report.

BUILDINGS & GROUNDS

Diane Wilverding, Chairperson:

Ms. Wilverding reported that they were not able to use ROTC kids the past weekend because they are otherwise occupied so the director is trying to get some for the coming Saturday.

She stated that there was a bare area near the Carol Hohl tree and asked that maintenance put down grass seeds.

She also stated that after the meeting she and Luray would go over the calendar to find a time when they could go through the closet in the Columbia Bank Room.

Mr. Ayres if they would be getting another grievance because of the ROTC coming to help. Ms. Wilverding stated that the attorney never answered the first one and she considers the complaint invalid.

PERSONNEL COMMITTEE

Joan Konrad, Chairperson:

Mrs. Konrad reported that there was a letter from Nyoka Howell requesting six months maternity leave from the time she gives birth.

Dr. Berghammer asked if the six months would be with pay and Mrs. Coplan said no.

A motion was made by Doris Matey, seconded by Joan Konrad and passed approving the maternity leave.

Ms. Wilverding asked about the evaluations.

Ms. Wilverding stated that one of the security guards should be moved to different hours and the Director said he would.

FUND RAISING

Doris Matey, Chairperson, read the following report:

For the March fundraiser, there would be no money coming from Wendy's as the amount spent there on that date was below the average. Mrs. Matey stated that the Friends would no longer be using Wendy's due to this.

For the April fundraiser at Buffalo Wild Wings \$39.54 was made. The May fundraiser was May 3rd at Moe's. The June fundraiser will be at Blaze Pizza on the 5th from 5-9 pm.

The book sale will be the coming week from May 10th-13th.

There will be a designer bag bingo and small tricky tray in the fall with a date to be announced.

The Friends held their annual meeting on April 1st.

The Friends are working on business sponsorships for future events.

POLICY COMMITTEE

DIANE WILVERDING, CO-CHAIRPERSON/DR. BERGHAMMER, CO-CHAIRPERSON

Mrs. Wilverding stated that there was no new policy to pass but reminded that the evaluations, both for staff and administration, need to be done.

DIRECTOR'S REPORT

Director Dennis Purves reported on:

(1) The PERC hearing scheduled for last month as has been rescheduled for May 31st. That's with the clerical union.

(2) On Tuesday, April 11st, I attended the Community Advisory Panel meeting held at Phillips 66.

(3) On Friday, April 21st, children's librarian Ginger Moore attended the Youth Services LUCC meeting held at the Clark Public Library

(4) On Friday, April 21st, I attended the LUCC meeting held at the Cranford Public Library. The legislative breakfast will be held May 19th and asked for any remaining RSVPs. The annual reception will be held on September 14th.

(5) On April 25th I attended the Chamber of Commerce meeting held at the library.

(6) On Tuesday, May 2nd, children's librarian Ginger Moore attended the Library Programmers Jamboree at the Princeton Public Library.

(7) On Friday, May 5th, account clerk Luray Rusnock attended the ADP Pro Client Conference in Whippany.

(8) From April 7th through May 4th there were 2,576 checkouts, 2,816 check-ins, and 404 renewals. There were 137 new cardholders added in

April. The meeting rooms were used 25 times and the computer lab was used 5 times.

(9) There are staff members working on grants, one to digitize our microfilm.

(10) Dawn Beviano was named person of the year by the Chamber of Commerce. There was discussion about taking out an ad to congratulate her. Mrs. Pizzelli made a motion that a full page ad for \$150 be taken out for Mrs. Beviano and the motion was seconded by Mr. Ayres and passed.

Mrs. Wilverding asked about 3D printing and the director said he would show her after the meeting.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

Mrs. Rusnock thanked the Board for the sympathy card.

Dr. Berghammer and Mrs. Wilverding reported on a meeting they had with the Mayor, who stated that eventually staff may need to be cut in order to make up the budget shortfall.

NEXT MEETING

The next meeting scheduled for Monday, June 12th, 2017, at 6:30 pm in the Bernice Bedrick Room, 31 E. Henry Street, Linden.

COMMENTS FROM THE PUBLIC

NONE

ADJOURNMENT

On a motion by Mrs. Wilverding, seconded by Doris Matey and passed, the meeting adjourned at 7:10 p.m.

Sincerely,

Joan A. Konrad
Secretary