

LINDEN FREE PUBLIC LIBRARY
31 EAST HENRY STREET
LINDEN, NEW JERSEY
BOARD MEETING
BERNICE BEDRICK ROOM
DECEMBER 7, 2015

OPEN PUBLIC MEETINGS LAW

The notice requirements of the Open Public Meetings Law have been satisfied in that a "48-hour" notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall and in the lobby of the Library.

FLAG SALUTE

ROLL CALL

PRESENT:

Robert Ayres
Dr. Marlena Berghammer (entered the meeting at 6:40 p.m.)
Joanna Colucci
Marilyn Coplan
Doris J. Henel
Joan A. Konrad
Gregory Martucci
Doris Matey
Dr. Danny Robertozzi

Diane Wilverding

ALSO PRESENT:

Dawn Beviano
Dennis Purves
Mary Purves
Luray Rusnock

ABSENT:

Mayor Derek Armstead (excused)

MINUTES

On a motion by Marilyn Coplan, seconded by Doris Henel and passed, approving the minutes of the previous meeting (November 9, 2015) as revised and ordered filed.

CORRESPONDENCE

President Wilverding read the correspondence received from Senior Library Assistant Susan Tango stating her intention to retire effective March 1, 2016.

TREASURER'S REPORT & FINANCE COMMITTEE

ROBERT AYRES, TREASURER:

- (1) Requesting approval to file the Treasurer's Report as prepared.
- (2) Requesting approval to authorize the payment of bills for the period of November 10, 2015 through December 7, 2015 in the amount of \$41,158.54.

Mr. Ayres reported that the auditor from Suplee Clooney has been at the library preparing the audit.

Mr. Ayres reported the 2015 budget has been completed. Ms. Rusnock distributed copies of the budget. A motion was made by Robert Ayres, seconded by Marilyn Coplan and passed, to adopt finalized 2015 budget.

Mrs. Colucci asked if we can afford to hire someone full time.

Mr. Ayres replied that we don't know about our financial status for next year yet. It would be easier to hire one (1) part time person.

Mrs. Colucci asked who would be able to take on Susan Tango's job duties?

Mr. Ayres said that with money so tight, it would be easier to use part time instead of full time staff members.

Mr. Ayres stated that since the union contracts have expired several years ago, we will also need to come up with COLA raises for those entitled which could become quite substantial.

Mr. Ayres also commented that the library is evolving and the Board needs to remain objective as to where it will be in the next ten (10) years. If you use part time employees, you can juggle them wherever you need them.

Mr. Martucci requested an organizational chart of the library staff.

Director Dennis Purves responded we have a generic one but we will develop one which indicates the job duties of each person. This will be provided at the next meeting.

On a motion by Robert Ayres, seconded by Doris Henel and passed, authorizing the Director to advertise for a part time library assistant at the prevailing rate. The duties are to be determined by the Director.

BUILDINGS & GROUNDS

DIANE WILVERDING, CHAIRPERSON:

NO REPORT

PERSONNEL COMMITTEE

DORIS J. HENEL, CHAIRPERSON:

They will need an executive session later on in the meeting. However, they will continue with the items on the agenda at this point.

FUND RAISING

DORIS MATEY, CHAIRPERSON:

We have had a very busy year. The community is learning who the Friends are and what we are about and they are joining the organization.

T.G.I. Fridays fundraiser is scheduled for Monday, December 7th from 12:00 noon to 12:00 midnight.

Super 50/50 drawing Monday, December 7th at 7:00 p.m.

1 st Prize Winner	MaryAnn Wagner
2 nd Prize Winner	Mary Ellen Biesiada
3 rd Prize Winner	Maria Kuzma

The profit from an evening of chocolate fundraiser which was held on October 21st from 6:00-8:00 p.m. is \$270.

The profit from the book sale which was held from October 28-31st is \$561.05.

The Lego program is the 1st Wednesday of every month.

Yoga for children is the 2nd Thursday of every month.

The Arts and Crafts program is scheduled for Wednesday, December 23rd.

There will be two (2) sessions of Wag to Read in December.

Nutrition for Seniors is scheduled for November 23rd at 2:00 p.m. It will be held the fourth (4th) Monday of every month.

Financial Education Series is scheduled for November 2 at 7:00 p.m. Then they will be held the first (1st) Monday of every month.

Movies for Seniors is the first (1st) Monday of every month at 2:00 p.m.

The children's movies vary according to school/holiday schedule.

There will be various collections throughout the year for our adopted military troop, currently stationed in Iraq. We collected enough Halloween candy to fill 24 boxes. Each box was sponsored to be shipped, by a member of our community, so it isn't costing the Friends anything.

The Annual Friends meeting will be held in April.

The 2016 Friends Executive Board:

Dawn Beviano	President
Theresa Villani	Vice President
Rosa Ventura	Treasurer
Liz Welsh	Corresponding Secretary
TBA	Recording Secretary

Thank you to all the Library Board members and the Library staff for all of their support, assistance, and patience during the past year. We appreciate everything that everyone has helped us out with.

Merry Christmas and Happy Hannukah!

POLICY COMMITTEE

JOANNA COLUCCI, CHAIRPERSON:

NO REPORT

DIRECTOR'S REPORT

DIRECTOR DENNIS PURVES:

- 1) On Tuesday, November 17th, senior librarian Sharon Albert and I met with Michael Melham from Alpha Dog to see work done on the new library website, which will hopefully be live soon.
- 2) We have a new security guard as of Thursday, December 3rd, 2015.
- 3) There is a retirement letter from Senior Library Assistant Susan Tango.
- 4) On Thursday, December 3rd, Senior Librarians Elizabeth Piskorik and Sharon Albert, Librarians Jeffrey Wayne and James Fabiano, and Senior Library Assistant Susan Tango met with Katy White from Baker and Taylor to give an overview of and answer questions about our new ordering system, TS360.
- 5) On Tuesday, November 24th, I attended the Chamber of Commerce meeting held at the library.
- 6) Since November 4th, there were 3,400 checkouts, 3,467 checkins, and 364 renewals. The meeting rooms were used 42 times in the month of November. The computer lab was used three (3) times.

UNFINISHED BUSINESS

REPORT OF NOMINATING COMMITTEE – Doris Henel, Chairperson reported the committee (consisting of Joanna Colucci, Gregory Martucci and herself) had met and presented the following slate of officers for 2016:

President	Marilyn Coplan
1 st Vice President	Doris Matey
2 nd Vice President	Joanna Colucci
Secretary	Joan Konrad
Treasurer	Robert Ayres

Mrs. Henel asked if there were any nominations from the floor. Hearing none, Mrs. Henel made a motion to close nominations, seconded by Dr. Berghammer. All in favor.

Mrs. Henel presented the 2016 slate officers of the Board of Trustees. She turned the meeting back over to President Wilverding.

President Wilverding congratulated the incoming slate of officers.

NEW BUSINESS

PERSONNEL COMMITTEE - Doris Henel, Chairperson, requested the committee go into executive session. A motion was made by Marilyn Coplan, seconded by Joanna Colucci and passed. All public was excused from the room at 7:16 p.m.

A motion was made by Marilyn Coplan, seconded by Joanna Colucci and passed to reopen the meeting to the public at 8:03 p.m.

CALENDAR – Dr. Berghammer commented about having programs for Black History Month, Latino Month, Women’s History Month and Asian Heritage Month. Since the Friends of the Library does most of the scheduling of programs for the Library, this can be coordinated between the Friends and Library.

Mrs. Henel requested a monthly calendar so the Board could review it.

The Director responded that it changes almost daily but we can provide a tentative calendar to the Board for review.

NEXT MEETING

The next meeting is scheduled for Monday, January 11, 2016 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

COMMENTS FROM THE PUBLIC

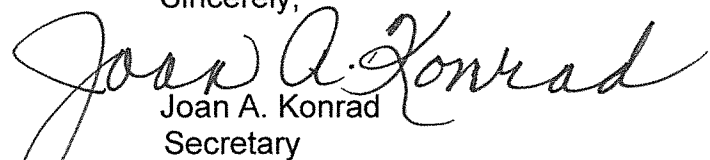
Friends of the Library President Dawn Beviano reported no additional fund raisers were being planned for the remainder of the year.

President Wilverding expressed Happy Holidays to all.

ADJOURNMENT

On a motion by Marilyn Coplan, seconded by Dr. Robertozzi and passed, the meeting adjourned at 8:16 p.m.

Sincerely,


Joan A. Konrad
Secretary