OPEN PUBLIC MEETINGS LAW
The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER, City Clerk, posted at City Hall and in the Library.

FLAG SALUTE

ROLL CALL
PRESENT:
Robert Ayres
Dr. Marlena Berghammer (entered the meeting at 6:40 p.m.)
Joanna Colucci
Marilyn Coplan
Doris J. Henel
Joan A. Konrad
Gregory Martucci
Doris Matey

Diane Wilverding

ALSO PRESENT:
Dawn Beviano
Dennis Purves
Mary Purves

ABSENT:
Mayor Derek Armstead (excused)
Dr. Danny Robertozzi
Luray Rusnock (ill)
MINUTES
On a motion by Marilyn Coplan, seconded by Doris Henel and passed, approving the minutes of the previous meeting (October 5, 2015) as revised and ordered filed.

CORRESPONDENCE
President Wilverding read the correspondence received from New Jersey Blood Services expressing gratitude for hosting the blood drive.

TREASURER’S REPORT & FINANCE COMMITTEE
ROBERT AYRES, TREASURER:
(1) Requesting approval to file the Treasurer’s Report as prepared.
(2) Requesting approval to authorize the payment of bills for the period of October 6, 2015 through November 9, 2015 in the amount of $79,589.62.

Mr. Ayres reported that the auditor from Suplee Clooney has been at the library preparing the audit.

Mr. Ayes reported the 2014 budget has still not been completed. We are still in limbo.

Mr. Ayes reported on the need to offer the participation in the flexible spending accounts to staff members. On a motion by Robert Ayres, seconded by Doris Matey and passed, adopting the Resolution authorizing the Linden Free Public Library Board of Trustees to adopt amendments to one or more welfare benefit plans maintained by the Library.

Mr. Ayres reported we will be paying a health care bill soon.

Mr. Ayres commented that the State has increased the minimum funding for the Library. This is a positive direction for the Library. It will help us with our budgetary obligations. We must continue to be proactive in promoting the Library to the public.

BUILDINGS & GROUNDS
DIANE WILVERDING, CHAIRPERSON:

President Wilverding stated the ROTC cadets were here on October 17th and they weeded all along the curb and by the bushes. Please remind the maintenance men not to blow the grass there.
We need to trim the climbing hydrangea that is growing up the fence and put some mulch in front of it. We were very busy.

President Wilverding commended the ROTC cadets for their dedication commitment. They are great to work with.

**PERSONNEL COMMITTEE**
**DORIS J. HENEL, CHAIRPERSON:**

On a motion by Joanna Colucci, seconded by Marilyn Coplan and passed, the Board went into Executive session at 6:50 p.m.

On a motion by Robert Ayres, seconded by Doris Henel and passed, the meeting reopened at 7:20 p.m.

**FUND RAISING**
**DORIS MATEY, CHAIRPERSON:**

Blaze Pizza fundraiser netted a profit of $16.

Chili's fundraiser is scheduled for Monday, November 2nd from 11:00 a.m. – 11:00 p.m.

T.G.I. Fridays fundraiser is scheduled for Monday, December 7th from 12:00 noon to 12:00 midnight.

The Sands bus trip netted a profit of $125.

The profit from an evening of chocolate fundraiser which was held on October 21st from 6:00-8:00 p.m. is still being calculated.

The Touch-A-Truck fun event that was held on Saturday, October 24th netted a profit of $325 which was split with Roselle.

The Super 50/50 is ongoing until December 7th. If anyone needs tickets, please notify Dawn.

The profit from the book sale which was held from October 28-31st is still being calculated.

The Lego program is the 1st Wednesday of every month.

-3-
Yoga for children is the 2nd Thursday of every month.

The Arts and Crafts program is scheduled for Wednesday, November 25th.

There will be two (2) sessions of Wag to Read in December.

Nutrition for Seniors is scheduled for November 23rd at 2:00 p.m. It will be held the fourth (4th) Monday of every month.

Financial Education Series is scheduled for November 2 at 7:00 p.m. Then they will be held the first (1st) Monday of every month.

Movies for Seniors is the first (1st) Monday of every month at 2:00 p.m.

The children's movies are scheduled for November 2nd and 4th at 10:30 a.m. (schools are closed).

The Friends of Linden Library have adopted a troop from Fort Drum, New York who were recently deployed to Iraq.

The first week of November we will be collecting Halloween candy and thank you cards for them: Treats for Troops.

There will be collections every month or so for them. We will also be looking for some sponsors to assist paying for the shipments.

At the October 13th annual reception of Libraries of Union County Consortium, the Friends of the Linden Library were honored as Friends Group of the Year for its exemplary dedication, the amount of volunteer time and the effort they have put into both promoting the Library and supporting it financially through their fundraising efforts.

**POLICY COMMITTEE**
JOANNA COLUCCI, CHAIRPERSON:

NO REPORT

**DIRECTOR'S REPORT**
DIRECTOR DENNIS PURVES:

1) A new TLC server has been set up, which allows us to keep up to date on our circulation system.
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**POLICY COMMITTEE**
JOANNA COLUCCI, CHAIRPERSON:

NO REPORT

**DIRECTOR'S REPORT**
DIRECTOR DENNIS PURVES:
1) A new TLC server has been set up, which allows us to keep up to date on our circulation system.
2) There is discussion among the Union County libraries of joining a system by which we would be able to check patron records to verify status whether or not the library is open. It wouldn't cost anything and most people are interested in participating.

3) On Wednesday, October 21st, Children's Librarian Karen Gray attended National Arts & Humanities Month at Hamilton Stage in Rahway to receive the Union County Arts Grant.

4) On Tuesday, October 24th, I attended the Chamber of Commerce meeting held at Holsman Rahway Physical Therapy.

5) On Friday, October 30th, I attended the LUCC meeting held at the Roselle Memorial Library. The annual reception was held on October 13th at the Elizabeth Public Library, and in attendance were library trustees Dr. Marlene Berghammer, Joanna Colucci. Doris Henel, Doris Matey, and Diane Wilverding. The Friends of the Library were honored at that time. At some point early next year I should have details on the next one.

6) From October 1st through November 3rd there were 3,310 checkouts, 3,528 checkins and 343 renewals. The meeting rooms were used twenty five (25) times in October, and the computer lab was used twice.

UNFINISHED BUSINESS
MISSION STATEMENT – The Board reviewed the draft of the revised Mission Statement:

"The mission of the Linden Public Library is to promote reading, offer access to local and global information to the multi-cultural community by providing the most modern and relevant resources and facilities. In addition to offer varied programs that appeal to different age levels and are multi-cultural and educational."

On a motion by Marilyn Coplan, seconded by Dr. Berghammer and unanimously passed, adopted the revised Mission Statement.

NJDEP LSRP SITE REMEDIATION – Mr. Purves reported has been in contact with the NJDEP in an ongoing effort to resolve this issue. He reported he was told it goes back eleven years to when we were still in the old building. An OPRA request was filed in September to no avail. We are waiting for a call back from another NJDEP representative who we need to work with. As additional information is available, the Board will be updated.
NEW BUSINESS
President Wilverding appointed a nominating committee consisting of Doris Henel, Chairperson, Joanna Colucci and Dr. Robertozzi.

NEXT MEETING
The next meeting is scheduled for Monday, December 7, 2015 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

COMMENTS FROM THE PUBLIC
Friends of the Library President Dawn Beviano reported no additional fund raisers were being planned for the remainder of the year.

President Wilverding expressed Happy Thanksgiving to all Board members and members of the public.

ADJOURNMENT
On a motion by Marilyn Coplan, seconded by Gregory Martucci and passed, the meeting adjourned at 7:52 p.m.

Sincerely,

Joan A. Konrad
Secretary