

LINDEN FREE PUBLIC LIBRARY  
31 EAST HENRY STREET  
LINDEN, NEW JERSEY  
BOARD MEETING  
BERNICE BEDRICK ROOM  
OCTOBER 5, 2015

*In the absence of Secretary Joan Konrad, President Wilverding appointed Doris Matey to serve as Acting Secretary.*

**OPEN PUBLIC MEETINGS LAW**

The notice requirements of the Open Public Meetings Law have been satisfied in that a "48-hour" notice has been transmitted to **THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER**, City Clerk, posted at City Hall and in the Library.

**FLAG SALUTE**

**ROLL CALL**

**PRESENT:**

Robert Ayres  
Dr. Marlena Berghammer  
Joanna Colucci  
Marilyn Coplan  
Doris J. Henel  
Doris Matey

Diane Wilverding

**ALSO PRESENT:**

Dawn Beviano  
Dennis Purves  
Mary Purves

**ABSENT:**

Mayor Derek Armstead (excused)  
Joan Konrad (ill)  
Gregory Martucci  
Dr. Danny Robertozzi  
Luray Rusnock (ill)

## **MINUTES**

On a motion by Marilyn Coplan, seconded by Dr. Berghammer and passed, approving the minutes of the previous meeting (September 14, 2015) as revised and ordered filed.

## **CORRESPONDENCE**

President Wilverding reported no correspondence had been received since the last meeting.

## **TREASURER'S REPORT & FINANCE COMMITTEE**

ROBERT AYRES, TREASURER:

- (1) Requesting approval to file the Treasurer's Report as prepared.
- (2) Requesting approval to authorize the payment of bills for the period of September 15, 2015 through October 5, 2015 in the amount of \$46,155.14.

Mr. Ayres commented that he used the museum passes and was able to save \$30. He had a wonderful day.

Friends' President Dawn Beviano responded that they are working on adding more museum passes for next year.

Mr. Ayres reported we will be paying a large health care bill next month.

Mr. Ayres commented that the State has raised the minimum funding for the Library. This is a positive direction for the Library. It will help us with our budgetary obligations. We must continue to be proactive in promoting the Library to the public.

## **BUILDINGS & GROUNDS**

DIANE WILVERDING, CHAIRPERSON:

President Wilverding stated that they were supposed to pull weeds last Saturday. However, due to the inclement weather it was postponed.

President Wilverding reported she is anticipating doing a clean-up outside on Saturday, October 17<sup>th</sup>. We will need to contact the ROTC.

President Wilverding commended the ROTC cadets for their dedication commitment. They are great to work with.

President Wilverding reported three (3) branches fell on the green house next door to the Library and the owner of the property wanted the tree cut down. However, the branches were trimmed.

### **PERSONNEL COMMITTEE**

DORIS J. HENEL, CHAIRPERSON:

On a motion by Joanna Colucci, seconded by Marilyn Coplan and passed, the Board went into Executive session at 6:50 p.m.

On a motion by Robert Ayres, seconded by Doris Henel and passed, the meeting reopened at 7:20 p.m.

### **FUND RAISING**

DORIS MATEY, CHAIRPERSON:

The Linden House Diner fundraiser netted a profit of \$153.76.

Blaze Pizza fundraiser is scheduled for tonight from 5:00 p.m. – 8:00 p.m.

The November Restaurant Fundraiser is to be announced.

T.G.I. Fridays Fundraiser is scheduled for Monday, December 7<sup>th</sup> from 12:00 noon to 12:00 midnight.

The Sands Bus Trip is scheduled for Saturday, October 10<sup>th</sup>. Tickets cost \$30.

An evening of Chocolate is scheduled for Wednesday, October 21<sup>st</sup> from 6:00 p.m. – 8:00 p.m. Tickets cost \$5.

Touch-A-Truck is scheduled for Saturday, October 24<sup>th</sup> from 10:00 a.m. through 3:00 p.m. Tickets cost \$3.

The Book Sale is scheduled for October 28<sup>th</sup> through 31<sup>st</sup>.

Programs that are scheduled are Lego on the first (1<sup>st</sup>) Wednesday of every month.

Yoga for Children is scheduled for the second (2<sup>nd</sup>) Thursday of every month.

Arts and Crafts are scheduled for Wednesday, October 21<sup>st</sup>.

Wag to Read is scheduled for Wednesday, October 21<sup>st</sup>.

Nutrition for Senior Citizens is scheduled for November 23<sup>rd</sup> at 2:00 p.m. It will be held the fourth (4<sup>th</sup>) Monday of every month.

A Financial Education series is scheduled for Monday, November 2<sup>nd</sup> at 7:00 p.m. Then the series will be held on the first (1<sup>st</sup>) Monday of every month.

Movies for Senior Citizens is the first (1<sup>st</sup>) Monday of every month at 2:00 p.m.

Children's Movies are scheduled for Monday November 2<sup>nd</sup> and Wednesday, November 4<sup>th</sup> at 10:30 a.m. since the schools are closed.

Shelving for the closet outside of the Columbia Bank Room has been purchased.

### **POLICY COMMITTEE**

JOANNA COLUCCI, CHAIRPERSON:

NO REPORT

### **DIRECTOR'S REPORT**

DIRECTOR DENNIS PURVES:

- 1) All public computers have been replaced.
- 2) We have added a Kindle Fire and would like to circulate it. A circulation policy is included in the packet for consideration so that we can offer it to patrons.
- 3) On Friday, September 18<sup>th</sup>, I attended the LUCC meeting held at New Providence Memorial Library. I met with the reception committee on Wednesday, September 30<sup>th</sup>, at the Roselle Public Library. The reception will be held at the Elizabeth Library on Tuesday, October 13<sup>th</sup>. If anyone wishes to attend and still hasn't told me, please let me know by this meeting.
- 4) On Friday, September 25<sup>th</sup>, Children's Librarian Karen Gray attended the LUCC-Youth Services meeting held at the Rahway Public Library.
- 5) On Tuesday, September 22<sup>nd</sup>, I attended the LUCC meeting held at the Library.
- 6) Library Assistant Carol Duffy is having a photo exhibit here which starts the night of the next board meeting. A flyer is included in the packet. Hopefully you can visit either before or after the meeting.

- 7) From September 11<sup>th</sup> through September 30<sup>th</sup> there were 2,263 checkouts, 2,769 checkins, and 216 renewals. In September the meeting rooms were used sixteen times and the computer lab was used once.
- 8) Our 2016 minimum funding is \$1,745,172, up 8.3% (\$134,690) from last year. After several years in a row of cuts it's nice to get the increase.

## **UNFINISHED BUSINESS**

**GRANTWRITER** – Director Dennis Purves reported that he has been in contact with the Board of Education Grant Writer. She indicated an interest in working with him to provide grants for the Library.

**MISSION STATEMENT** – The Board reviewed the draft Mission Statement. The following revision was recommended:

*“The mission of the Linden Public Library is to promote reading, offer access to local and global information to the multi-cultural community by providing the most modern and relevant resources and facilities. In addition to offer varied programs that appeal to different age levels and are multi-cultural and educational.”*

## **TABLED UNTIL THE NEXT MEETING**

**NJDEP LSRP SITE REMEDIATION** – Mr. Purves reported we are still in the process of resolving this issue. We have contacted Paul Harbaugh, Frank Fusaro, City Engineer George Vircik, Treasurer Alexis Zack, Mark from Union County Improvement Authority, NJDEP and left numerous messages for Victor Vinegra,

Additionally, the Environmental Commission has sent an OPRA request for documents. We are still waiting for responses.

## **NEW BUSINESS**

**2016 CALENDAR OF LIBRARY AND HOLIDAY CLOSINGS-** On a motion by Robert Ayres, seconded by Joanna Colucci and passed, adopting the 2016 Calendar of Library and Holiday closings.

**2016 RESOLUTION ESTABLISHING THE LIBRARY BOARD MEETING DATES-** On a motion by Marilyn Coplan, seconded by Doris Henel and passed, adopting the 2016 Resolution establishing the Library Board meeting dates.

### **NEXT MEETING**

The next meeting is scheduled for Monday, November 9, 2015 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

### **COMMENTS FROM THE PUBLIC**

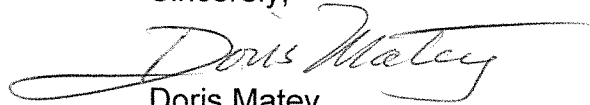
Trustee Marilyn Coplan reported that she and Doris Henel were invited to former Board Trustee and Friends President Bernice Bedrick's ninety-ninth (99<sup>th</sup>) birthday party.

President Wilverding expressed birthday wishes to Mrs. Bedrick on behalf of the Board.

### **ADJOURNMENT**

On a motion by Marilyn Coplan, seconded by Dr. Berghammer and passed, the meeting adjourned at 8:17 p.m.

Sincerely,

A handwritten signature in cursive script that reads "Doris Matey". The signature is written in black ink and is positioned above the printed name and title.

Doris Matey  
Acting Secretary