OPEN PUBLIC MEETINGS LAW
The notice requirements of the Open Public Meetings Law have been satisfied in that a "48-hour" notice has been transmitted to THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER, City Clerk, posted at City Hall and in the Library.

FLAG SALUTE

ROLL CALL
PRESENT:
Robert Ayres
Dr. Marlena Berghammer
Joanna Colucci
Doris J. Henel
Doris Matey

Diane Wilverding, President

ALSO PRESENT:
Dawn Beviano, President, Friends of Linden Library
Dennis Purves
Mary Purves
Luray Rusnock

EXCUSED: Marilyn Coplan
Joan Konrad
Greg Martucci (ill)
Dr. Robertozzi

PRESIDENT WILVERDING WELCOMED DR. MARLENA BERGHAMMER, MAYOR ARMSTEAD’S ALTERNATE TO THE LIBRARY BOARD
CORRESPONDENCE
President Wilverding reported on the correspondence that had been received since the last meeting:

1) Thank you note from Rita Greco and Mystic Vision Players acknowledging Director Dennis Purves’ assistance.

TREASURER’S REPORT & FINANCE COMMITTEE
ROBERT AYRES, TREASURER:

(1) Requesting approval to file the Treasurer’s Report as prepared.
(2) Requesting approval to authorize the payment of bills for the period of March 10, 2015 through April 13, 2015 in the amount of $243,685.21.

A motion was made by Doris Henel, seconded by Joanna Colucci and passed approving the report.

Mr. Ayres reported the Library would be receiving the same amount of funding, $1,795,400 which is the same as last year in their budget allocation.

President Wilverding reported she had asked the Accounts Clerk Luray Rusnock to prepare a chart comparing savings for electricity costs since the Library reduced hours.

Mr. Ayres reported the libraries in the city of New York are now open only forty four (44) hours per week due to budget constraints.

All libraries are facing the same dilemma with regard to funding.

Since the city is constantly reducing our funds, we needed to reduce services. The reserve is almost gone.

Dr. Berghammer recommended raising awareness of the Library in the community. The Board needs to reach out to the City Council.
Director Dennis Purves reported that when he attends Linden Industrial Association, Community Advisory Panel and Chamber of Commerce meetings he always brings Library program fliers and provides a report to promote the library.

**BUILDINGS & GROUNDS**  
DIANE WILVERDING, CHAIRPERSON:

President Wilverding reported that spring has sprung. Please be sure that nobody cuts the daffodils. Additionally, the maintenance men should clear out the dead and dry flowers. Also, they should go outside and clean the front areas.

President Wilverding reported that she and the Director would come up with some dates for weeding.

President Wilverding also reported the Friends of the Library want to donate a tree in Carol Hohl's honor.

Director Dennis Purves reported he had sent all of the information relative to the HVAC system to the attorney. He also sent all reports and final bills. We are attempting to get funds refunded for the system.

**PERSONNEL COMMITTEE**  
Doris Henel, Chairperson:

Mrs. Henel reported all evaluations have been completed.

On a motion by Joanna Colucci, seconded by Robert Ayres and passed, the Board went into executive session at 6:55 p.m.

On a motion by Doris Matey, seconded by Joanna Colucci and passed, the public meeting reopened at 7:15 p.m.

**FUND RAISING**  
Doris Matey, Chairperson:

Mrs. Matey read the report prepared by Friends President Dawn Beviano.

Mrs. Matey reported the profit for the Wendy's fund raiser that was held in March is $188.71.
She also reported April 18\textsuperscript{th} would be a fund raiser all day event at Linwood. May 4\textsuperscript{th} fund raiser would be an all day event with flier. Additionally, a fund raiser is being planned for Friendly’s in Clark for either June or July.

National Library Week is scheduled for April 13-17. The Friends will sponsor a raffle every day during this week, for anyone that checks out a book.

Library Worker's Appreciation Day is scheduled for Tuesday, April 14\textsuperscript{th}. The Friends will be providing lunch for the entire staff to thank them for all that they do, all year long.

Jersey Boys Movie event is scheduled for Saturday, April 18\textsuperscript{th} at 1:00 p.m.

Money Smart Week is April 20-24. On Wednesday, April 22\textsuperscript{nd}, June Lazaro, of Primerica, will host two (2) “Belief around Money” discussions from 2-3 p.m. and 6:30-7:30 p.m. Light refreshments will be served at both sessions.

Penguins are coming! Wednesday, July 15\textsuperscript{th} there will be two (2) twenty (20) minute sessions. The program is through Jenkinson’s aquarium.

On Saturday, June 13\textsuperscript{th}, a family photo session fund raiser will be held. Lara Elizabeth Photography of Linden will be doing photo sessions at a local park. (Rain location is Linden library where photographer will provide a backdrop). $60 a session (retail value is $250). Session will last approximately twenty (20) minutes. Digital photos will be sent to the family via email. They can print the pictures anywhere, or purchase a package through the photographer. The $60 cost is 100% profit to us. The average profit is between $600-900 for the day.

Week of November 9-14 is the Friends’ Annual book Sale.

Bus trips are being worked on. Dates will be announced next month.

Dinner/Dancing – (possibly the Masquerade Ball) with the date and location to be determined. We are working with an organization called GoodWorks. They provide the live music for the evening, find sponsors to underwrite the event, and promote the event in print and social media. Ticket sales could be 100% profit.

Friends’ Membership is ongoing. Membership dues increase July 1\textsuperscript{st}. If you haven’t joined, please do so.

The City has ordered the computers. We are awaiting the invoice from Dell for our share of the payment.
Display board three (3) seven (7) foot display panels for art work have been purchased.

35 mm digital camera is being investigated. We are trying to get one (1) donated otherwise we will purchase.

Museum passes have been ordered! Passes include Intrepid, Grounds for Sculptures, children's Museum of Natural History, and other local museums are being looked at. In order to check out the pass, cardholders will have to be a member of the Friends. A policy is being worked on. These passes allow the patron to attend the museum for free or at a deeply discounted rate.

We are working with Dennis to bring in various classes which will be held at the library. Dates are being worked on.

We are reaching out to knitting for a cause in Linden to see if the Seniors would be interested in teaching a knitting class at the Library.

We are working with a therapy dog and trainer to come in once a month. The children will read to a therapy dog. It will help improve their reading skills.

K-9 unit will be coming in to do a presentation.

Seeing eye dogs will be coming in to do a session.

Movies will be held once a month – Saturdays for Children/Families and Friday Mornings for Senior Citizens/Adults. Dates and movies are being worked on and will be finalized by next month.

We have reached out to Powerhouse productions. They are looking into a presentation that they can do at the library.

Union County 4-H club leaders are being contacted to see if they will come do some of their classes at the library for our kids. It will also introduce our children to the 4-H program.

Cheese...Please in Cranford will be doing a cheese lesson at the Library.

We are working on a Friends Open House all day event for Friends members that will have classes, projects, raffles, music and refreshments.
We are working on various concerts that will showcase the Linden High school music department’s talented students.

WholeFoods will do a cooking presentation for us once their new store opens in Clark.

Various local author readings are being worked on.

The Friends would like to plant a tree in Carol Hohl’s memory. We will work with Diane Wilverding on putting this together.

Doris Matey suggested the Library consider installing a credit card machine.

The Director responded that there is a charge for such equipment so the Library would either have to lose money or pass the fee onto people for the convenience.

He also stated he would bring some information to the next meeting.

Mrs. Matey also recommended the Friends of the Library having their own charge account for trips.

Accounts Clerk Luray Rusnock stressed the importance for maintaining separation of the Library and Friends of the Library funds separate.

President Wilverding requested the Friends consider not scheduling fund restaurant fund raisers on Library Board meeting nights.

**POLICY COMMITTEE**

**JOANNA COLUCCI, CHAIRPERSON:**

1) **LIBRARY CARDS REVISION** – The Board discussed the Director’s recommendation for library cards. On a motion by Joanna Colucci, seconded by Doris Henel and passed, authorizing the revision in the library statuses for juvenile, young adult and just having two (2) adult and juvenile.
OPEN ROLL CALL VOTE:
AFFIRMATIVE:  Robert Ayres
             Dr. Marlena Berghammer
             Joanna Colucci
             Doris Henel
             Doris Matey

             Diane Wilverding, President

2) CHARGE FOR INTERNET USAGE – On a motion by Joanna Colucci, seconded by Doris Henel and passed, eliminating the charge of $1.00 for patrons who are not part of the MURAL system who want to use the computers to comply with the State Library who indicated we are in jeopardy of losing our state aid (we are not allowed to charge for internet service).

OPEN ROLL CALL VOTE:
AFFIRMATIVE:  Robert Ayres
             Dr. Marlena Berghammer
             Joanna Colucci
             Doris Henel
             Doris Matey

             Diane Wilverding, President

DIRECTOR’S REPORT
Director Dennis Purves reported on:

1)  I am currently investigating VOIP as an alternative to our current phone service to see if there would be any reduction.

2)  All staff members have been evaluated with the exception of Building Maintenance Worker Miguel Vasquez, who is still out for at least two (2) weeks. Building Maintenance Worker Tony Czylek returned to work on March 30th.

3)  On Saturday, March 21st, the Friends of the Linden Library held their annual meeting. In the hopes of having friendlier weather they voted to change their Annual Meeting to April.

4)  On Tuesday, March 24th, I attended the Chamber of Commerce meeting held at the JTG Center.

5)  On Tuesday, March 24th, I met with the other members of the LUCC reception committee. The location and date of the reception are Elizabeth Public Library at 6:30 p.m. on October 13, 2015.
6) On Monday, March 30th, I attended the Chamber of Commerce Mayor's Dinner held at the Renaissance Newark Hotel.
7) From March 6th through April 8th there were 3,790 checkouts, 3,715 checkins, and 470 renewals. The meeting rooms were used nineteen (19) times.
8) National Library Week will be from April 12th-18th. We will have daily raffles of Barnes & Noble gift certificates which will be donated by the Friends of the Linden Library.
9) I'm asking for discussion on the following policies:
   Instead of having library card statuses for juvenile, young adult, and adult, just have juvenile and adult. Staff has checked with other libraries and many are only using those two. It will also save a (minor) amount of money as we will only have to buy two (2) different types of library cars instead of three (3).
10) I've been told by the State Library that our state aid is in jeopardy as we're not allowed to charge for internet use. We currently charge a dollar for anyone not part of the MURAL system who wants to use the computers. We should comply, as we're not making anywhere enough from charging the dollar as we would lose through the state aid.

UNFINISHED BUSINESS
NONE

NEW BUSINESS
RECOGNITION FOR CAROL HOHL- President Wilverding reported that at next month's meeting she would be collecting from the Board for a plaque and tree recognizing Carol Hohl's commitment to the Library.

MAY 6TH EVENT – The Board discussed the concept of having the Friends of the Library host a light breakfast (bagel) for the City Fathers, Freeholders, business people, etc. to reintroduce them to the Library and show them what services the Library offers. President Wilverding suggested requesting the business people apply for Library cards and also join the Friends of the Library.

The Director will draft an invitation and distribute it.

The following Board members expressed interest in attending Doris Henel, Doris Matey and Dr. Berghammer. President Wilverding indicated that she would contact Marilyn Coplan and Joan Konrad to request their attendance if feasible.

President Wilverding stated she would be at work so she would be unable to attend.
**NEXT MEETING**
The next meeting is scheduled for Monday, May 11, 2015 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

**COMMENTS FROM THE PUBLIC**
Council Liaison Armando Medina reported he still hasn't heard anything about the website. He will inform the Director when he hears any update.

President Wilverding stated she would write a brief report for Councilman Medina to read at the next Council meeting.

**ADJOURNMENT**
On a motion by Robert Ayres, seconded by Doris J. Henel and passed, the meeting adjourned at 8:05 p.m.

Sincerely,

[Signature]

Doris Matey
Acting Secretary