

LINDEN FREE PUBLIC LIBRARY
31 EAST HENRY STREET
LINDEN, NEW JERSEY
BOARD MEETING
BERNICE BEDRICK ROOM
DECEMBER 1, 2014

OPEN PUBLIC MEETINGS LAW

The notice requirements of the Open Public Meetings Law have been satisfied in that a "48-hour" notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall and in the Library.

FLAG SALUTE

ROLL CALL

PRESENT:

Robert Ayres
Joanna Colucci
Marilyn Coplan
Mayor Richard J. Gerbounka
Doris J. Henel
Joan Konrad
Gregory Martucci
Dr. Robertozzi
Barbara Zamora

Diane Wilverding, President

ALSO PRESENT:

Dennis Purves
Mary Purves
Luray Rusnock

EXCUSED: Doris Matey

The Library Board presented tokens of appreciation to Mayor Gerbounka for his last meeting.

MINUTES

On a motion by Doris Henel, seconded by Joanna Colucci and passed, approving the minutes of the previous meeting (November 10, 2014) as amended and ordered filed (typographical error in paragraph 2 of Fund Raising Report Joanne Gareis (last name)).

CORRESPONDENCE

President Wilverding reported no correspondence had been received since the last meeting.

TREASURER'S REPORT & FINANCE COMMITTEE

ROBERT AYRES, TREASURER:

- (1) Requesting approval to file the Treasurer's Report as prepared.
- (2) Requesting approval to authorize the payment of bills for the period of November 11, 2014 through December 1, 2014 in the amount of \$124.99 and \$12,656.88 (total of \$12,781.87).

A motion was made by Marilyn Coplan, seconded by Joanna Colucci and passed approving the report.

The Board discussed the budget and reported there is a budget hearing scheduled for December 17, 2014 at 3:30 p.m. Hopefully, we will have some additional information for the January Board meeting.

Since the Board has not passed a budget for 2014 yet, a motion was made by Marilyn Coplan, seconded by Joanna Colucci pass the 2014 budget.

Mayor Gerbounka reported the budget for 2015 will be extremely tight. He additionally stated the Board shouldn't expect much more in the budget.

On a motion by Doris Henel, seconded by Marilyn Coplan and passed, amending the statement of revenues and expenditures (page 20 by \$25.20) and (page 25 by \$10 for interest which wasn't available).

BUILDINGS & GROUNDS

DIANE WILVERDING, CHAIRPERSON:

President Wilverding reported the debris in front of the shed is finally cleared.

The maintenance men can dig up the three (3) trees in the spring. Then we can put down grass seed so it is easier to take care of.

Director Dennis Purves reported on the HVAC system repair. He contacted the vendor today who indicated they would be coming on December 8th to complete the repair.

PERSONNEL COMMITTEE

Doris Henel, Chairperson:

On a motion by Joanna Colucci, seconded by Barbara Zamora and passed, the Board went into executive session at 6:55 p.m.

On a motion by Mayor Gerbounka, seconded by Joanna Colucci and passed, the public meeting reopened at 7:40 p.m.

FUND RAISING

Doris Matey, Chairperson:

Friends President Dawn Beviano reported that there will be a fund raiser on December 16, 2014 at Strawberries in Woodbridge.

Another restaurant fund raiser will be held on Monday, January 5, 2015 at the Buffalo Wild Wings Restaurant. Anyone attending the function needs to bring a ticket with them so the Friends can receive 10% of the total bill. Tickets are available at the circulation desk in the library.

In February 2015, another restaurant fundraiser will be held at Dragonfly.

In March 2015, Wendy's will sponsor another fundraiser for the Friends.

The Super 50/50 raised \$2760. Three prizes were distributed.

The profit for Lord and Taylor was \$105.

Pathmark has new cards to be used for the Perk benefits. Anyone who is already enrolled who wants to enroll needs to go to the Customer Service and request a new card.

Mrs. Beviano reported the movie event was very successful. It will be repeated on December 13th. The ROTC students helped with the program.

Mrs. Beviano also reported on arts and crafts and story hours for the children in the afternoon. Also, they are trying to schedule an afternoon story hour for senior citizens.

Mrs. Beviano provided the following report for the book sale that was held in November. The Friends reached their goal of \$1,000 profit (the total was \$1,023.)

Mrs. Beviano expressed gratitude to everyone for their speedy recovery cards, calls, texts, etc.

The annual meeting for the Friends will be held in March.

POLICY COMMITTEE

JOANNA COLUCCI, CHAIRPERSON:

NO REPORT

DIRECTOR'S REPORT

Director Dennis Purves reported on:

- 1) Hillside Library is part of MURAL and has been closed for approximately 1 ½ years. There is no projected opening date. Some of the Directors in Union County are talking about ending service to Hillside until the Library reopens. I will keep you informed of information as it becomes available.
- 2) I have contacted the Envisionware representative and ordered the printing application as approved at last month's meeting.
- 3) There are grievance papers included in the appendix.
- 4) On Friday, November 21st, Accounts Clerk Luray Rusnock attended the ADP Year End Seminar in Parsippany.
- 5) On Tuesday, November 17th, I attended the Linden Industrial Association meeting held at the Hampton Inn.
- 6) On Tuesday, November 24th, I attended the Chamber of Commerce meeting held at the JTG Center.
- 7) Since November 7th there have been 2029 checkouts, 2040 check-ins, and 241 renewals. The meeting rooms will have been used eighteen (18) times in the month, plus one (1) use of the computer lab.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

FLEXIBLE SPENDING ACCOUNT – On a motion by Robert Ayres, seconded by Marilyn Coplan and passed, accepting the resolutions relative to flexible spending accounts.

ABSTAIN: Doris Henel

LETTER OF RESIGNATION FROM BARBARA ZAMORA – Mayor Gerbounka reported he had received a letter of resignation from Barbara Zamora stating that her work demands make it very difficult for her. The Board thanked her for her service and wished her well in her future endeavors.

NEXT MEETING

The next meeting is scheduled for Monday, January 12, 2015 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

COMMENTS FROM THE PUBLIC

Carol Hohl, Elizabeth (Friends of Linden Library member), reported that the over the counter sale of passes for Lord & Taylor is twenty one (21) passes totaling \$105.00.

Ms. Hohl also reported that the figures for Pathmark for September are down about 75% since the store doesn't require the Perks Cards to be used for discounts. However, new cards will be distributed to non-profit groups such as the Friends of Linden Library.

Ms. Hohl also reported on an author who would be having a presentation at the Library on Thursday, December 4th at 1:00 p.m.

President Wilverding thanked Ms. Hohl for her efforts.

Director Dennis Purves expressed gratitude to Mayor Richard J. Gerbounka for his support during his tenure as Mayor.


All Trustees expressed gratitude to Mayor Gerbounka for his support and cooperation during his eight years tenure as Mayor.

President Wilverding invited the public in attendance to join in a reception following the meeting in honor of Mayor Gerbounka.

Mayor Gerbounka expressed gratitude to the Trustees and Director for their efforts "above and beyond".

ADJOURNMENT

On a motion by Mayor Gerbounka, seconded by Dr. Robertozzi and passed, the meeting adjourned at 8:05 p.m.

Sincerely,

Joan A. Konrad
Secretary