

LINDEN FREE PUBLIC LIBRARY
31 EAST HENRY STREET
LINDEN, NEW JERSEY
BOARD MEETING
BERNICE BEDRICK ROOM
OCTOBER 6, 2014

OPEN PUBLIC MEETINGS LAW

The notice requirements of the Open Public Meetings Law have been satisfied in that a "48-hour" notice has been transmitted to ***THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER***, City Clerk, posted at City Hall and in the Library.

FLAG SALUTE

ROLL CALL

PRESENT:

Robert Ayres
Joanna Colucci
Marilyn Coplan
Mayor Richard Gerbounka
Gregory Martucci
Doris J. Henel
Joan Konrad
Doris Matey

Diane Wilverding, President

ALSO PRESENT:

Dennis Purves
Mary Purves
Luray Rusnock

ABSENT:

Dr. Danny Robertozzi (another meeting)
Barbara Zamora (another meeting)

MINUTES

On a motion by Marilyn Coplan, seconded by Joanna Colucci and passed, approving the minutes of the previous meeting (June 23, 2014) as amended and ordered filed (include in paragraph 2 of Treasurer's Report stating "Upcoming Retirements instead of Forced Retirements". Also revise paragraph 5 of Fund Raising Committee report to reflect "A Wendy's fundraiser was scheduled" instead of "is").

CORRESPONDENCE

President Wilverding reported the following correspondence had been received since the previous meeting:

- 1) Retirement letter from Senior Library Assistant Marlane Joback effective March 1, 2015.
- 2) Thank you letter from New Jersey Blood Services for the September 15th blood drive.

On a motion by Mayor Gerbounka, seconded by Joanna Colucci and passed, the Board went into Executive Session at 6:37 p.m.

On a motion by Joanna Colucci, seconded by Marilyn Coplan and passed, the Board reopened the public meeting at 7:04 p.m.

Mayor Gerbounka left the meeting at 7:05 p.m.

TREASURER'S REPORT & FINANCE COMMITTEE

ROBERT AYRES, TREASURER:

- (1) Requesting approval to file the Treasurer's Report as prepared.
- (2) Requesting approval to authorize the payment of bills for the period of September 9, 2014 through October 6, 2014 in the amount of \$20,690.34.

He voiced concern about the plight of the library's finances.

Director Dennis Purves reported the minimum funding for libraries comes out in October.

BUILDINGS & GROUNDS

DIANE WILVERDING, CHAIRPERSON:

President Wilverding reported she postponed the ROTC students landscaping project on Saturday, October 4th due to inclement weather. They will be rescheduled for two (2) weeks.

President Wilverding reported the front of the shed is a mess with pieces of cement. The maintenance men can cut and clean up the weeds and pile up the cement, prior to the DPW workers picking up the debris.

The men need to weed by the trees, parking lot and front sign.

PERSONNEL COMMITTEE

Doris Henel, Chairperson:

Director Dennis Purves provided the Board with a list of suggestions for continuing the Library services without reducing staff/hours for the Board to consider (see attached) (pg. 7).

On a motion by Marilyn Coplan, seconded by Joanna Colucci and passed, accepting Marlane Joback's letter of intent to retire effective March 1, 2015.

FUND RAISING

Doris Matey, Chairperson:

The Friends President Dawn Beviano was unable to attend the meeting. A written report was prepared for Mrs. Matey to read:

Friends' President Dawn Beviano reported:

Expressed gratitude to everyone that came to assist at the September to Remember. We gained a couple of new members and sold several raffle tickets.

WEDNESDAY, OCTOBER 8 – Primavera's Pizzeria, located on Stiles Street, across from Pathmark, will be hosting our restaurant fundraiser. Flyers will be needed and is eat-in only on either side (pizzeria and restaurant). Flyers are available in the lobby of the library.

SATURDAY, OCTOBER 18 – We will be doing the DVD fundraiser from 11:00 a.m. – 1:00 p.m., through Digital Media. They take 8mm, 16mm, slides, pictures, VHS tapes and convert them over to DVD's.

The week of November, we will begin setting up for the book sale. Donations of books can be dropped off at the library.

November restaurant fundraiser will be a Chili's in Clark. Exact date will be announced soon. Flyers will be needed and be available at the Library.

Super 50/50 tickets are being sold from now through December 1. Tickets are \$10 each.

Lord and Taylor passes are being sold by Carol Hohl plus they can be purchased online as well. So far six (6) passes have been sold.

Pathmark eScript program – for August our donations totaled \$54.

POLICY COMMITTEE

JOANNA COLUCCI, CHAIRPERSON:

NO REPORT

DIRECTOR'S REPORT

Director Dennis Purves reported on:

- 1) There is now but one computer which hasn't been upgraded to Windows 7 and that should happen next week.
- 2) The phone line to the fire alarm panel has a problem. It's being worked on.
- 3) A letter from Senior Library Assistant Marlane Joback is included indicating her intention to retire in 2015.
- 4) On Wednesday, September 17th, I attended the South Wood Avenue project groundbreaking ceremony.
- 5) On Tuesday, September 23rd, I attended the Chamber of Commerce meeting held at the library.
- 6) On Wednesday, October 1st, the library took part in the NJ Library Snapshot Day. Pictures are posted on our Facebook page. They're also posted on the NJ Snapshot Day Facebook page.
- 7) The LUCC annual reception was held on Wednesday, October 1st. In attendance were trustees Diane Wilverding, Jay Colucci, Marilyn Coplan, Doris Henel, Joan Konrad and Doris Matey.

- 8) From September 4th through October 2nd, there were 3155 checkouts, 3903 checkins, and 320 renewals. The meeting rooms will have been used 27 times in the month of September, plus one use of the computer lab.
- 9) A reminder that the next Friends fundraiser will be at Primavera's on October 8th from 5-9 p.m
- 10) Nothing new to report on the HVAC.

UNFINISHED BUSINESS

TRUSTEE INSTITUTE – President Wilverding reported on the Library Trustee workshop that she and Trustee Doris Matey had attended.

NEW BUSINESS

2015 MEETING DATES – On a motion by Marilyn Coplan, seconded by Joanna Colucci and passed, adopted the 2015 Resolution scheduling the Meeting Dates for the Library Board of Trustees (see attachment) (pg. 9).

DECEMBER BOARD MEETING– On a motion by Robert Ayres, seconded by Marilyn Coplan and passed, to amend the 2014 Schedule of Meeting Dates to include a Library Board Meeting on Monday, December 1, 2014 due to budgetary concerns.

2015 CALENDAR OF HOLIDAYS AND CLOSINGS – On a motion by Doris Henel, seconded by Doris Matey and passed, adopting the 2015 Calendar of Holidays and Closings as prepared.(see attachment) (pg. 10).

NEXT MEETING

The next meeting is scheduled for Monday, November 10, 2014 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

COMMENTS FROM THE PUBLIC

Carol Hohl, Elizabeth (Friends of Linden Library member), reported on the Pathmark eScript program. She also reported on the Lord and Taylor upcoming event.

President Wilverding thanked Ms. Hohl for her efforts.

President Wilverding suggested the Board consider hosting a holiday event for the Council.

Mrs. Henel recommended having the event on an evening for the Council.

Mrs. Henel commented about the LUCC reception that was held recently at Clark Library. It was very comfortable.

Director Dennis Purves responded that Clark funds their Library appropriately so the Library can be enhanced.

Director Dennis Purves reported that Friends of the Library President Dawn Beviano had surgery and will be unavailable through the end of the year.

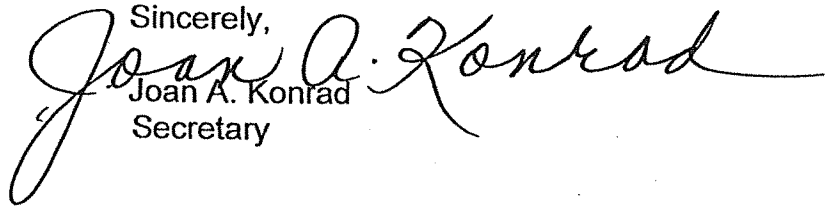
Ms. Hohl stated that she will continue to try to raise funds.

President Wilverding thanked Ms. Hohl for her comments.

ADJOURNMENT

On a motion by Robert Ayres, seconded by Marilyn Coplan and passed, the meeting adjourned at 8:08 p.m.

Sincerely,

A handwritten signature in cursive script that reads "Joan A. Konrad". The signature is written in black ink and is positioned to the right of the typed name and title.

Joan A. Konrad
Secretary