OPEN PUBLIC MEETINGS LAW

The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER, City Clerk, posted at City Hall and in the Library.

FLAG SALUTE

ROLL CALL

PRESENT:
Robert Ayres
Joanna Colucci
Marilyn Coplan
Mayor Richard Gerbounka
Doris J. Henel
Joan Konrad
Doris Matey
Diane Wilverding

ALSO PRESENT:
Dennis Purves
Mary Purves
Luray Rusnock

ABSENT:
Antoinette Modrak
Dr. Danny Robertozzi
Barbara Zamora (ill)
The Board recognized the many years of service that Ms. Schmidt has provided to the Linden Library by presenting her with a token of appreciation. All in attendance wished Ms. Schmidt the best on her retirement.

President Wilverding welcomed Trustee Joan Konrad back to the Board following surgery.

Mrs. Konrad expressed gratitude to the Board and staff who sent her flowers, cards, and/or called with speedy recovery wishes.

MINUTES
On a motion by Marilyn Coplan, seconded by Joanna Colucci and passed, approving the minutes of the previous meeting (May 19, 2014) as prepared and ordered filed.

CORRESPONDENCE
President Wilverding reported no correspondence had been received since the previous meeting.

TREASURER’S REPORT & FINANCE COMMITTEE
ROBERT AYRES, TREASURER:
(1) Requesting approval to file the Treasurer’s Report as prepared.
(2) Requesting approval to authorize the payment of bills for the period of May 20, 2014 through June 23, 2014 in the amount of $36,277.05.

He additionally reported he anticipates being able to make it through the end of the year financially but anticipates almost a $200,000 shortfall in 2015.

A discussion ensued about the staff paying into health benefits. It was noted that the library staff currently pays into their health benefits.

All options will be investigated thoroughly.
BUILDINGS & GROUNDS
DIANE WILVERDING, CHAIRPERSON:

President Wilverding expressed gratitude to Trustee Robert Ayres and the ROTC students for their efforts in cleaning out all the debris along the fence and digging out two (2) trees.

The maintenance men need to water the plants that have been planted so that they can grow properly.

Ms. Wilverding reported she would like to continue the landscaping project at the end of September. Perhaps we can request another two (2) hours with ROTC so that we can finish that final bed.

Mr. Ayres complimented maintenance man Tony Czylek for doing such a wonderful job.

Mayor Gerbounka reported he has four (4) students who are sixteen (16) years old who may be able to help.

Director Dennis Purves stated they can come and weed in the morning.

Mayor Gerbounka commented about the grass which was cut on one side. It wasn’t cut low enough and nobody picked up the cuttings.

The Board discussed the need to purchase a new lawn mower. The purchase of a Sears Craftsman self-start lawn mower as an option was discussed. The Board discussed how the Library can pay for this expense. One option was to ask industry to donate one.

Mayor Gerbounka replied that it wasn’t feasible to ask industry to purchase a lawn mower.

President Wilverding reported that all of the debris near the shed has to be removed.

Mayor Gerbounka reported that DPW is still working in the parks so we wouldn’t be able to get them to the library until after September.

President Wilverding expressed gratitude to Leonard Lee Funeral Home for donating the mulch.
PERSONNEL COMMITTEE
Doris Henel, Chairperson:

Reported the committee completed their task with the evaluations and evaluated the top three (3). We are finished for another year. Copies were given out to each person, the Director, Administrative Clerk and Account Clerk.

FUND RAISING
Doris Matey, Chairperson:

The Friends President Dawn Beviano was in attendance tonight so she will make the report for the fund raising.

President Beviano reported the Pizza Hut fundraiser that was held on Friday, May 13th was another success. Numbers have not yet been received.

A Flea Market fundraiser was held on Saturday, May 31st. Our profit from this event was $216.45. Thank you to everyone that donated merchandise, tables, and/or their time! We greatly appreciate it! It has been discussed about the possibility of holding this event again next year. However, if we do it, it will be held at the high school. This will give us more exposure to drivers. ROTC was a wonderful help all day.

On Monday, June 2, the Linden House fundraiser netted us $100 profit. Thank you to everyone that came out to support the library!

We are beginning to sell Super 50/50 tickets. Tickets are $10 each. Three (3) winners at 25%, 15% and 10% (with the actual winnings being dependent upon the amount of tickets sold). The Friends would like to encourage all Library Board members to purchase at least one (1) ticket and if possible to please sell several tickets. The drawing will be December 1st – just in time for holiday shopping!

A trip to Atlantic City is scheduled for Saturday, July 19th. Pick up at Linden Library to the Showboat. Tickets are $35 and include a $20 slot card from the casino and refreshments on the bus. Call Dawn to reserve your spot!

Pathmark eScript program is doing well. Our last automatic deposit was in the amount of $58.97. Again, this program doesn’t cost us anything to operate.
Macy’s shopping passes are currently being sold by Carol Hohl. They are $5 and give the pass holder great discounts on their purchases. As of Wednesday we have a $35 profit and tickets are still being sold.

The Friends will sponsor a LUN WAH Fundraiser on July 7, 8 and 9th from 4:00 p.m. until 11:00 p.m. each night. A portion of your purchase will be donated to the Friends. Flyers can be found in the Library.

August is the annual Barclays fore Charity golf outing. Carol Hohl is once again promoting and selling tickets to this event. 75% of the net proceeds from each ticket purchase will benefit the Friends.

A Wendy’s fundraiser is scheduled for Monday, August 4th from 5:00 p.m. to 8:00 p.m. at the Linden location. A portion of your purchase will be donated to the Friends. Flyers will be available in the lobby soon.

Saturday, September 27th is the City’s Annual September to Remember festival. The Friends will have a table again this year, to promote the organization. We will be selling tickets for the Super 50/50 and possibly have basket raffles. We will try to gain new members and sign-ups for the Pathmark/eScript program.

Our Masquerade Ball is scheduled for Saturday, October 11th! Plans are still being worked on.

The week of November 10th, we will begin setting up for the book sale. Details, sell dates and items will be available shortly. Donations of books will be held at Dawn’s house.

We will be doing the DVD fundraiser again, sometime in the fall. This is through Digital Media. They take the 8mm, 16mm, slides, pictures, VHS tapes, and convert them over to DVD’s.

We are considering holding a wine and cheese event for the holidays, possibly early December. Details are still being discussed for this.

St. Elizabeth’s Church, in Linden, has agreed to post any of our fundraisers in their bulletin, for the out of parish section. We are working with other churches and organizations to see if they will advertise our events for us, so we can get far more exposure.

The Friends gave $500 for the children and adult summer reading programs.
We are purchasing two (2) DVD television series for the library. Heartland, a Canadian based television series that is popular in the US with teens but can only be seen on Netflix. Also, House of Cards, a very popular Netflix produced series.

A check in the amount of $1,000 will be given to the library for the purchase of books. A portion of this will go towards books for the school districts required summer reading program.

The Friends have received several donations in the past couple of months. One very generous donation was received in the amount of $500 which is to be used towards the new computers.

The monies raised from the mentioned fundraisers will be put towards new computers for the 2nd floor and hopefully an outdoor digital bulletin board.

**POLICY COMMITTEE**

**JOANNA COLUCCI, CHAIRPERSON:**

Mrs. Colucci reported that the Director Dennis Purves has talked to the Policy Committee regarding a policy revision for summer reading books. We have such a limited amount of books available that we should consider making them available to Linden residents only.

On a motion by Joanna Colucci, seconded by Doris Matey and passed, the High School Reading list books will be available for Linden residents only.

Mrs. Henel asked if this revision is permanent or just for one (1) season.

The Director responded that we can change it next year if feasible. It depends on our budget and the books that are required reading.

**DIRECTOR’S REPORT**

Director Dennis Purves reported on:

1) We continue to upgrade our remaining Windows XP computers to Windows 7.

2) Building Systems & Services has been back on site to complete work on our problem HVAC system.

3) On Friday, June 6th, the phone line to our fire alarm stopped working. Verizon has since repaired it.
4) Senior Library Assistant Susan Schmidt's last work day will be Monday, June 30th. Her replacement, Theresa Villani, has been working out very well.

5) On Thursday, May 29th, Senior Librarians Elizabeth Piskorik and Sharon Albert attended Book Expo. On Friday, May 30th, Children’s Librarian Karen Gray also attended.

6) On Tuesday, June 3rd, Librarian Jeff Wayne attended JerseyCat training. Then on Thursday, June 12th, Senior Librarian Sharon Albert, Librarian James Fabiano, Library Assistant Carol Duffy, and I attended as well.

7) On Tuesday, June 10th, Senior Library Assistant Marlene Joback and Library Assistant Carol Duffy attended the NJALA (New Jersey Association of Library Assistants) Conference.

8) On Tuesday, June 17th, Accounts Clerk Luray Rusnock attended the Basic Health Benefits seminar.

9) On Tuesday, May 27th, I attended the Chamber of Commerce meeting.

10) On Friday, May 30th, I attended the LUCC meeting at the Clark Public Library.

11) On Tuesday, June 10th, I attended the Bayway CAP at Phillips 66.

12) On Tuesday, June 17th, I attended the Linden Industrial Association meeting.

13) The children's summer reading club has started, and will run through August 25th. The club for adults and young adults will run from June 30th through August 9th. Prizes were donated by the Friends.

14) From May 14th through June 19th, there were 3759 checkouts, 3915 checkins, and 81 renewals. The meeting rooms will have been used nineteen times in the month of June plus one use of the computer lab.

15) On Thursday, June 19th, we went into mediation with the patron who made the threatening phone call on May 29th. It was agreed that he would never again use the Linden Library.

**UNFINISHED BUSINESS**

**SECURITY** – The Director reported the security guard has been doing a wonderful job. It is a very effective and quick way to deal with problem patrons. His presence has changed the library.
Mrs. Henel stated it was a very wise decision to bring in a security guard before matters got out of hand.

President Wilverding reported she has heard nothing but positive things about him.

On a motion by Marilyn Coplan, seconded by Joanna Colucci and passed, the Board went into executive session at 7:18 p.m.

On a motion by Joanna Colucci, seconded by Robert Ayres and passed, the meeting reopened at 7:25 p.m.

SECURITY — On a motion by Doris Matey, seconded by Doris Henel and passed, to continue with the security guard for two (2) months during the summer. All options will be investigated as to how we can pay for this expense.

NEW BUSINESS
MEETING DATES REVISION — President Wilverding reminded the Board members of the revision in the Annual Schedule of meeting dates for the Board due to the conflict with the Board of Education meetings. In September we will meet on September 8th due to the holiday the first Monday.

NEXT MEETING
The next meeting is scheduled for Monday, September 8, 2014 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.

COMMENTS FROM THE PUBLIC
Pat Hero, Linden, complimented the Board on their action to keep the security guard at the library.

President Wilverding thanked Ms. Hero for her comments.

Carol Hohl reported on the upcoming Barclays Gold Tournament from August 19th – 24th at the Ridgewood Country Club. More details will be made available.

President Wilverding thanked Ms. Hohl for her comments.
The Director reported that Trustee Barbara Zamora has had surgery and will be recuperating for approximately 4-6 weeks.

ADJOURNMENT
On a motion by Marilyn Coplan, seconded by Robert Ayres and passed, the meeting adjourned at 7:58 p.m.

Sincerely,

Joan A. Konrad
Secretary