OPEN PUBLIC MEETINGS LAW
The notice requirements of the Open Public Meetings Law have been satisfied in that a “48-hour” notice has been transmitted to THE LOCAL SOURCE, HOME NEWS TRIBUNE, STAR LEDGER, City Clerk, posted at City Hall and in the Library.

FLAG SALUTE

ROLL CALL
PRESENT:
Robert Ayres
Joanna Colucci
Marilyn Coplan
Mayor Richard J. Gerbounka
Joan A. Konrad
Doris Matey
Antoinette Modrak (entered the meeting at 6:36 p.m.)
Barbara Zamora

Diane Wilverding

ALSO PRESENT:
Dennis Purves
Mary Purves
Luray Rusnock

ABSENT:
Doris J. Henel (sick)
Dr. Danny Robertozzi (meeting)
MINUTES
On a motion by Mayor Gerbounka, seconded by Joanna Colucci and passed, approving the minutes as revised of the March 24, 2014 meeting as prepared and ordered filed.

CORRESPONDENCE
President Wilverding reported on the correspondence received from the New Jersey Library Trustee Association.

TREASURER’S REPORT & FINANCE COMMITTEE
ROBERT AYRES, TREASURER:
   (1) Requesting approval to file the Treasurer’s Report as prepared.
   (2) Requesting approval to authorize the payment of bills for the period of March 25, 2014 through April 28, 2014 in the amount of $32,759.09.

Mr. Ayres explained that this is such a large amount for bills due to $159,000 payable to the city for health benefits from April – December 2012 ($159,000) and August – December 2013 ($116,000.00). To cover the costs for these items, we will need to transfer $130,000 from the Building Fund and transfer it to the General Fund.

President Wilverding asked if the Building Fund is an earmarked account.

Mr. Ayres responded that it is like a “slush fund”. The health costs are astronomical.

A motion was made by Robert Ayres, seconded by Marilyn Coplan and passed to accept the reports and file them as prepared.

The Account Clerk will provide a revised 2012 budget in the next meeting’s packet.

Mayor Gerbounka left the meeting at 6:55 p.m.

BUILDINGS & GROUNDS
DIANE WILVERDING, CHAIRPERSON:

Reported that she, Director Dennis Purves and the Mayor met with the Shade Tree Chairman Jack Sheehy to resolve the issue of the outside of the Library.
From this date on, we will maintain what we have. The landscaper, ASPEN will not dig up any additional work at the Library. A letter was drafted and will be sent to the Shade Tree Commission informing them of these actions.

The Board reviewed the ordinance which was passed by City Council directing the police to tow vehicles that are left on the library property over night.

Appropriate signage will be made and installed notifying the public that the Library Board has the authority to tow vehicles.

Trustee Robert Ayres reported that he attended the last Shade Tree Commission meeting.

President Wilverding commended Maintenance Man Tony Czulek for working on the front of the Library so quickly and diligently.

PERSONNEL COMMITTEE
Diane Wilverding, President:

Reported the evaluations for the Director, Account Clerk and Administrative Clerk that was scheduled for Monday has been temporarily postponed since Doris Henel, Chairperson of the Personnel Committee, has be hospitalized. She temporarily appointed Marilyn Coplan to serve on the Personnel Committee until Mrs. Henel recuperates.

President Wilverding reported the Director would be interviewing applicants for the part time Library Assistant position. The vacancy would be filled by June 1st.

The Director will interview the applicants with the Personnel Committee.

FUND RAISING
Doris Matey, Chairperson:

The Friends spent the afternoon at Pathmark encouraging shoppers to register their Pathmark card with eScript. We signed up approximately 50 people that afternoon, which has the potential of raising $2,000 a year for the Friends every time they shop.
April 14-19\textsuperscript{th} was National Library Week. The Friends sponsored a raffle drawing every day the library was open. Anyone who checked out a book was able to place their name in the drawing. Each day a winner was picked. Five (5) winners each won a $10 Barnes and Noble gift card.

Tuesday, April 16\textsuperscript{th} was National library staff appreciation day. The Friends hosted a luncheon for the staff. Sandwiches and salads were purchased from Bella Gina's.

Tuesday, April 26\textsuperscript{th} – Lord and Taylor, located in Westfield, is holding their annual Go Spring fundraiser. Carol Hohl has been selling the passes to the event. All passes allow the shopper a discount, on all their purchases made that day, at the Westfield store only.

Friday, May 13\textsuperscript{th} – Pizza Hut fundraiser. Anyone who brings a flier (copies are in the library) and makes a purchase between 4 p.m. and 8 p.m. – Pizza Hut will donate up to 20\% of the proceeds to the Friends. So don’t cook that night, we would love to see everyone there.

Saturday, May 31\textsuperscript{st} – Flea Market fundraiser. (Rain date Sunday, June 1\textsuperscript{st}) School 1 parking lot. Spaces are being sold for $10. Bring your own table and sell your own merchandise. The Friends are also accepting donations of merchandise to sell. Sorry, no clothing. 8:00 a.m. set-up and 9:00 a.m. lot is open to shoppers. Ends at 3:00 p.m. 50/50 tickets will be sold. We will also have a bake sale, along with water and snacks. We are looking at having a food truck come in also.

Beginning May 31 – contingent upon approval by the Linden City Council, we will begin selling tickets for a SUPER 50/50. 2,000 tickets will need to be sold at $10 each. Winner has the possibility of winning $10,000- (actual winnings will depend upon the amount of tickets sold.) The Friends would like to encourage all Library Board members to purchase at least one ticket and if possible to please sell several tickets. The drawing will be December 1\textsuperscript{st}, just in time for the holiday shopping.

Atlantic City Trip. We are working with Villani Bus, who gave us a discount on a bus. The date will be determined soon. It will be Saturday that the library is closed, so that the staff may join us and that we can utilize the parking lot for pick up. Tickets will most likely be sold around $20 per person. Unfortunately, May and June the company was booked solid on the dates the library is closed.
Monday, June 2\textsuperscript{nd} – Linden House fundraiser. We are working on the time frame. Melanie is trying to convince Demetri to make this an all day fundraiser.

August is the annual Barclays for Charity for gold outing. Carol Hohl is once again promoting and selling tickets to this event. 75% of the net proceeds from each ticket purchase will benefit the Friends.

Saturday, September 27\textsuperscript{th} is the City’s annual September to Remember festival. The friends will have a table again this year, to promote the organization. We will be selling tickets for the Super 50/50 and possibly have basket raffles. We will try to gain new members and sign up for the Pathmark/eScript program.

October – Masquerade Ball (possibly October 3\textsuperscript{rd}). Plans are still being worked on. We are speaking with corporate sponsors, to offset our costs. The airport is letting us use a hanger at no cost. However, we do need flooring, wall coverings, decorations, tables/chairs, DJ, finger food, etc.

November we will be holding a book sale. The date needs to be confirmed with the Director. Book donations will be accepted. Any books received prior to May 31\textsuperscript{st}, will be sold at the Flea Market. Books not sold will be stored until the book sale.

We will be doing the DVD fundraiser again, sometime in the fall. This is through Digital media. They take the 8 mm, 16mm, slides, pictures, VHS tapes, and convert them to DVD’s.

We are considering holding a wine and cheese event for the holidays, possibly early December.

The monies raised from the mentioned fundraisers will be put towards new computers for the 2\textsuperscript{nd} floor and hopefully an outdoor digital bulletin board. A newsletter is being worked on and hopefully we can mail to our members before June.

\textbf{POLICY COMMITTEE}
JOANNA COLUCCI, CHAIRPERSON:

NO REPORT
DIRECTOR'S REPORT
Director Dennis Purves reported on:

1) Elite Irrigation came to check the sprinklers so that they could be turned on this season and determined that they were once again damaged by the landscaping that had been done a few months back. At the meeting we had a month ago between the Mayor, Diane Wilverding, Jack Sheehy and myself, Mr. Sheehy told me that I should inform him if we have any further problems. As the landscapers sent by Mr. Tandul never contacted me nor returned my attempts to contact them in regards to last year's damage, I contacted Mr. Sheehy and updated him on this. He called the landscapers himself and assured me they would call me his past Monday, April 21, but they still have not.

2) Building Systems and Services has had someone on site repairing the HVAC system. The job is in progress. They informed me that one of the problems was caused by the system being set up as if the year were 2055. I'm expecting them back next week to complete the project.

3) The City Council has approved the resolution allowing us to have parked automobiles of non-library users towed. We have signage on order.

4) All staff members were evaluated by me in the month of March.

5) A second round of contract negotiations was held with the clerical union on Tuesday, April 7th. As with the librarian union, everything is currently in limbo as we are waiting to see what the rest of the city does with their contracts, as we usually do the same.

6) I received a number of applications for the part-time clerical position. The last day to apply is April 25th. We will set up interviews in the next week or so.

7) Accounts Clerk Luray Rusnook attended a Health Benefits seminar on Thursday, March 27th, and a DCRP seminar on Monday, March 31st, both in Trenton.

8) On Monday, April 21st, I attended the Linden Industrial Association annual dinner at III Amici.

9) One Tuesday, March 25th, I attended the Chamber of Commerce meeting held at Cox Printers. I also attended the one on Tuesday, April 22nd, held at the Hampton Inn. In addition, I attended the Chamber of Commerce mayor's dinner on Thursday, April 10th, at the Newark Renaissance Hotel.

10) On Friday, April 25th, I anticipate attending the LUCC meeting held at the Union Library – Vauxhall Branch.

11) I ordered a new "Wall of Recognition" to replace the memorial bricks. The job is in the process.
12) The Friends of the Library donated gift cards to be raffled off daily during National Library Week. The winners were: Carol Nadler, Eniola Kolaway, Erika Hicks, Muriel O’Dea, and Brunilda Rosario.

13) From March 20\(^{th}\) through April 23\(^{rd}\), we had 3,955 checkouts, 4,321 checkins, and 390 renewals. The meeting rooms will have been used 26 times in the month of April, plus there were five uses of the computer lab.

**UNFINISHED BUSINESS**

**SECURITY** – On a motion by Joanna Colucci, seconded by Barbara Zamora and passed, to hire Premier Security for May and June for four (4) hours per day and to re-evaluate it after two (2) months.

NO: Robert Ayres (we can’t afford it)

**MEETING DATES** – On a motion by Marilyn Coplan, seconded by Doris Matey and passed, moving the dates of the Library Board meetings so they don’t conflict with the Board of Education. The dates will be on the second Monday of the month except in October when due to Columbus Day it will be the first Monday of the month.

**NEW BUSINESS**
The Board extended congratulations to Marilyn Coplan on being presented with an award for Women of Excellence.

**NEXT MEETING**
The next meeting is scheduled for Monday, May 19, 2014 at 6:30 p.m. in the Bernice Bedrick Meeting Room, 31 E. Henry Street, Linden.
COMMENTS FROM THE PUBLIC
Marilyn Coplan commented on how narrow Henry Street is and the need to investigate making it a one way street.

Robert Ayres commented that the City should consider not allowing people to park in the front of the Library.

The Director will discuss these issues with the Mayor.

Carol Hohl also reported on a fund raiser scheduled for Tuesday, April 29th at Lord & Taylor in Westfield. Purchase your $5 pass for a great all day sale event from February 27th through April 29th.

Ms. Hohl additionally reported on the upcoming Barclays Gold Tournament from August 19th – 24th at the Ridgewood Country Club. More details will be made available.

President Wilverding thanked Ms. Hohl for her comments.

ADJOURNMENT
On a motion by Doris Matey, seconded by Barbara Zamora and passed, the meeting adjourned at 7:17 p.m.

Sincerely,
Joan A. Konrad
Secretary